

MEMORANDUM

To: City of Seguin Mayor and Council
Steve Parker, City Manager

From: Jack Jones, Director of Parks & Recreation

Through: Rick Cortes, Deputy City Manager

Subject: Resolution by the City Council of the City of Seguin, Texas waiving the Special Event Permit Fees for the Veteran's Day Parade and Celebration on behalf of the Disabled American Veterans-Chapter 61; and declaring an effective date.

Date: September 5, 2023

On behalf of area Veterans organizations, the Disabled American Veterans-Chapter 61 has submitted a Special Event Permit Application for a Veteran's Day Celebration to include a parade and ceremony to be held at Veteran's Memorial Park on Saturday, November 11, 2023. The parade is scheduled to begin at 10 a.m. near Central Park and proceed westbound on Court Street. The parade will turn south on South Erkel Avenue and west on Jefferson Avenue concluding at Veteran's Memorial Park. A ceremony at Veteran's Memorial Park will begin at 11 a.m.

The Disabled American Veterans-Chapter 61 has requested that the City waive all Special Event Permit fees associated with the parade and ceremony. As requested, the following fees would need to be waived by City Council:

- Special Event Permit fee of \$50
- Street closure/barricade fee of \$50
- Bleacher rental fee \$125

The total fees waived would be \$225. In the past, the City Council has approved waiving the fees associated with the Veteran's Day Parade and Celebration. Normally, staff does not support the waiving of fees for special events for anyone including non-profits, 501c3 organizations, fundraisers, etc., as this practice could have significant budgetary implications for both City revenues and expenses if there were no charges for City services for similar special events. Our Veterans have been given special consideration by City Council over the years and this action has been supported by City staff.