



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, August 11, 2020

5:30 PM

Council Chambers

Workshop & Special Called

1. Call to Order

The City Council met in a Budget Workshop and Special Called Meeting on Tuesday, August 11, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.

2. Roll Call

Present: 7 - Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

Presiding: 1 - Mayor Don Keil

Absent: 1 - Council Member Mark Herbold

3. Budget Workshop

a. [20-266](#)

Discussion on the FY2021 Budget - Steve Parker, City Manager and Susan Caddell, Director of Finance

- a. General Fund
- b. Debt Service Fund
- c. Special Revenue Fund
- d. Utility Fund

Indexes:

City Manager Steve Parker and Director of Finance Susan Caddell reviewed the minor changes to the budget. The Indigent Health Care cost came in less than projected by \$75,488. With some of the savings in the General Fund we are now able to fund the Assistant Fire Chief beginning April 1, 2021. On the Utility Fund side a long time employee, the Utility Material Coordinator will be retiring which will also free up some funds. We propose to upgrade that position to a Utility Warehouse Manager with the retiree cross training the individual. In the budget we proposed a Tree Trimming Crew so we will no longer need to fund the Tree Trimming contract except \$50,000.00, which allows for a lapse in selecting a crew and equipment. Key Budget Objectives:

Continue Long Range Planning Efforts

** Comprehensive Master Plan*

** Downtown Master Plan*

** Transportation Master Plan*

Competitive Workforce and Succession Planning

** Cost of Living*

** Merit*

** Health Benefits*

** Upgraded positions*

Sustainable and Predictable Development Process

** Planner*

** Building Inspector*

4. Adjourn from Workshop and enter a Special Called Meeting

There being no further business before the council during the Budget Workshop the meeting adjourned at 5:36 pm and convened into a Special Called Meeting.

5. Action Items - Discussion and Possible Motion to Approve

a. 20-275

Propose new Tax Rate of \$.5412 per \$100 valuation for FY2021 - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Crabb, seconded by Council Member Mathis, that the Seguin City Council proposes a Tax Rate of \$.5412 per \$100 valuation for FY2021. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

b. 20-195

Resolution approving the Order and Notice for a General and Special election to be conducted on November 3, 2020, for the purpose of electing Mayor and City Council members for Districts 1, 2, 4 and 6 and Charter Amendments; and declaring an effective date - Andy Quittner, City Attorney

Indexes:

A motion was made by Council Member Mathis, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-084

6. Adjournment

There being no further business before the council the meeting adjourned at 5:40 pm.

Don Keil, Mayor

Attest:

Naomi Manski, City Secretary