



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda

City Council

Tuesday, March 15, 2016

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Mayor Pro Tem Jeannette Crabb**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [16-090](#)
Certificate of Completion of the Apprenticeship Program presented to Ethan Courtney - Mayor Don Keil and Clarence Smith, Director of Electric Utilities
Attachments: [Ethan-apprenticeship](#)
7. **Consent Agenda**
 - a. [16-096](#)
City Council Minutes 3-1-2016 REGULAR
Attachments: [City Council Minutes 3-1-2016 REGULAR](#)

b. [ZC 03-16](#)

Ordinance on second reading to consider Zoning Changes from Office-Professional and Retail to Neighborhood Commercial for properties located along San Antonio, W. Court, Jefferson, W. Nolte, S. Austin, E. Donegan, S. Guadalupe, and SH 46 S, approx. 17.29 acres

Attachments: [Staff Memo ZC 03_16](#)
[P&Z Commission & Staff Report - ZC 03-16](#)
[ZC0316 ExhibitA_CC](#)
[ZC0316 ExhibitB_CC](#)
[ZC 03-16 Ordinance \(Group 6B\)](#)

c. [ZC 02-16](#)

Ordinance on second reading to consider Zoning Changes from Office-Professional and Retail to Neighborhood Commercial for properties located along W. Martindale, N. King, E. Walnut, and Eastwood Dr., approx. 8.33 acres

Attachments: [Staff Memo ZC 02_16](#)
[P&Z Commission & Staff Report - ZC 02-16](#)
[ZC0216 ExhibitA_CC](#)
[ZC0216 ExhibitB_CC](#)
[ZC 02-16 Ordinance \(Group 6A\)](#)

d. [ZC 01-16](#)

Ordinance on second reading to consider a Zoning Change request from Agricultural-Ranch to Commercial for the property located at 107 Reiley Rd., Abs. 3, Isaac Baker Survey, approx. 12.32 acres, Property ID 50467 (ZC 01-16)

Attachments: [P&Z Commission & Staff Report - ZC 01-16](#)
[ZC0116 ExhibitA_CC](#)
[ZC 01-16 Ordinance](#)
[Staff Memo ZC 01_16](#)

e. [16-084](#)

Ordinance on second reading amending FY2016 General Fund; declaring an effective date

Attachments: [Mid year memo-General Fund](#)
[Mid-year General](#)

f. [16-086](#)

Ordinance on second reading amending the fiscal year 2016 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date

Attachments: [Mid year memo-Utility Fund](#)
[Mid-year Utility Fund](#)

g. [16-087](#)

Ordinance on second reading amending the fiscal year 2016 Special Revenue Fund Budget of the City of Seguin, Texas and declaring an effective date

Attachments: [Mid year memo-Special Revenue Fund](#)
[Mid-year Special Revenue Fund](#)

h. [16-088](#)

Ordinance on second reading amending the fiscal year 2016 Debt Service Fund budget of the City of Seguin, Texas and declaring an effective date

Attachments: [Mid year memo-Debt Service Fund](#)
[Mid-year Debt Service fund](#)

8. Action Items - Discussion and Possible Motion to Approvea. [16-098](#)

Public Hearing and approval of an Ordinance on first reading amending Sections 3.4.3- Land Use Matrix; 3.5.3 - Development Standards for Limited Uses; and the Definitions of the Seguin Unified Development Code; providing for a Severability Clause; providing for publication; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances, Appendix A (UDC) - John Foreman, Assistant Director of Planning and Codes

Attachments: [CC Memo UDC Amendments March 2016](#)
[P&Z Commission Report - Microbreweries and Brewpubs](#)
[Ordinance UDC Amendments CC March 15 2016](#)

b. [16-099](#)

Public Hearing and Resolution authorizing Amendments to the City of Seguin Thoroughfare Plan and the Regional Transportation Plan- Pamela Centeno, Director of Planning and Codes

Attachments: [CC Memo Thoroughfare Plan March 2016](#)
[P&Z Commission Report for Thoroughfare Plan Updates March 2016](#)
[ExhibitA1 March2016](#)
[ExhibitA2 March2016](#)
[ExhibitA3 March2016](#)
[Thoroughfare Plan Updates Resolution March 2016](#)

- c. [16-095](#) Resolution of the City Council of the City of Seguin, Texas approving a contract in the amount of \$3,128,007 to Tegrity Contractors; authorizing the City Manager to execute said contract; and declaring an effective date - Kevin K. Kelso, Chief of Police
Attachments: [CC.AnimalServicesFacility](#)
[Bid Tab.Animal Services Facility Construction](#)
[contractor eval letter r2](#)
[Resolution approving contract with Tegrity Contractors for Animal Facility](#)
[00 01 03 Standard Form of Agreement](#)
[00 01 02 Animal Shelter General Conditions](#)
- d. [16-106](#) Resolution amending the Fiscal Year 2016 Seguin Economic Development Corporation Budget - Susan Caddell, Director of Finance
Attachments: [03-15-2016 Budget Amendment Memo](#)
[Resolution Approving Mid-Year 2016 Budget Adjustment](#)
[03-07-2016 SEDC Budget Amendment Resolution](#)
- e. [16-104](#) Award of banking services contract - Susan Caddell, Director of Finance
Attachments: [City Council recommendation](#)
- f. [16-102](#) Resolution authorizing the sale of surplus property in accordance with the City's Disposal of Assets Policy - Twila Wood, Purchasing Manager

Attachments: [Surplus Property.March 2016.Agenda Item](#)
[Resolution.Auction.Mar 2016](#)
- g. [16-092](#) Resolution approving the conversion of parallel parking on the 100 and 200 blocks of East Nolte, 100 West Nolte, and the 300 block of South River to angled parking; declaring an effective date - Kyle Kramm, Main Street Program Director
Attachments: [Resolution Converting Parallel Parking to Angle Parking](#)
[Diagonal Parking_Mar82016](#)
[Memo-conversion of parking DT](#)

- h. [16-093](#) Resolution authorizing a Municipal Tax Exemption for the 2016 Ad Valorem Taxes assessed against the historical homestead located at 308 South Erkel Avenue - Kyle Kramm, Main Street Program Director
Attachments: [Erkel Tax Abatement Memo 2016](#)
[Erkel Tax Abatement Resolution 2016](#)
[Martin Abatement Spreadsheet 2016](#)
[Texas Historic Landmark 308 S. Erkel Ave](#)
- i. [16-094](#) Resolution authorizing a Municipal Tax Exemption for the 2016 Ad Valorem Taxes assessed against the historical homestead located at 617 North Guadalupe Street - Kyle Kramm, Main Street Program Director
Attachments: [Hansen Tax Abatement 2016 Memo Only](#)
[Hansen Tax Abatement 2016 Resolution](#)
[Sonka House - RTHL Report](#)
[Hansen Abatement Spreadsheet 2016](#)
- j. [16-103](#) Award of Bid for Lighting of Central Park - Kyle Kramm, Main Street Director
Attachments: [Award bid memo- C.Park tree lighting](#)
[Central Park Quote](#)
[Courthouse Square Quote](#)
- k. [16-097](#) Resolution of the City Council of Seguin Texas, approving a Professional Services Contract in the amount of \$433,645.00 to TRC Solutions for the Water Treatment Plant Filter Rehabilitation and other related engineering services; and declaring an effective date - Emery Gallagher, Director of Water/Wastewater Utilities
Attachments: [Engineering Proposal for Filter Media Rehab](#)
[Resolution approving a professional services agreement - TRC for Water Plant I](#)
[TRC Filter Rehabilitation Project Engineering Proposal](#)

I. [16-100](#)

Resolution authorizing a second license agreement with Jim's Formal Wear, LLC for use of City Property along Crossroads Boulevard; authorizing the city manager to execute the license; and declaring an effective date. Andy Quittner - City Attorney

Attachments: [Council Memo - License - Jim's Formal Wear 2d license](#)
[Resolution Approving Second License Agreement with Jim's Formal Wear](#)
[DOCS-#1586102-v1-JFW Amend Sequin Access Agr](#)
[Jim's Formal Wear Proposed Boring Locations_4](#)

9. **Acknowledgment of Bills**a. [16-107](#)

Check Report - February 26, 2016 through March 10, 2016

Attachments: [Check Report \(8\)](#)

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the at 3:00 p.m.

Naomi Manski
City Manager's Office

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.