

MEMORANDUM**April 21, 2026**

TO: Steve Parker, City Manager
Honorable Mayor and City Council

FROM: Mark Kennedy, City Attorney

RE: Appointment of Associate Municipal Court Judge and Approval of Professional Services Agreement (Robert Barfield)

Executive Summary

City Council is asked to consider the appointment of Robert Barfield to serve as Associate Municipal Court Judge for the City of Seguin Municipal Court. This appointment is requested by Presiding Judge Darrell S. Dullnig and the Court Administration to ensure continuous court operations and docket coverage in the event of his absence. Along with the appointment, Council is asked to authorize the City Manager to execute the associated Professional Services Agreement.

Background and Necessity

To maintain the efficiency of the Seguin Municipal Court, it is standard practice to have a qualified Associate Judge available to preside over dockets when the Presiding Judge is unavailable due to illness, continuing education, or personal leave.

Judge Darrell S. Dullnig and Landra Solansky, the City's Municipal Court Administrator, have recommended Robert Barfield for this role. If appointed, Mr. Barfield will serve as an independent contractor, providing judicial services on an as-needed basis to ensure that the City's legal timelines and constitutional obligations to defendants are met without interruption.

Fiscal Impact

Compensation for the Associate Judge is established at a flat rate per docket, as provided for in the current fiscal year budget. Because the role is utilized only on an as-needed basis, this structure ensures predictable costs and fiscal responsibility.

Recommendation

Staff and the Presiding Judge recommend that City Council approve the appointment of Robert Barfield and authorize the City Manager to execute the Agreement as presented.

This action ensures that the Seguin Municipal Court remains fully functional and prepared to manage its caseload with the high level of professionalism expected by our citizens.