



### MEMORANDUM

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Melissa Reynolds, P.E., CFM – Director of Engineering & Capital Projects

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Martindale Road Extension Professional Services Agreement – Additional Service Proposal for Twin Oak Drive – BGE, Inc.

**Date:** June 18, 2024

In January 2024, City Council awarded a professional services contract for engineering to BGE, Inc. for engineering and design services of the Martindale Road Extension in the amount of \$165,391.26. The goal of this task order is to develop right-of-way limits, limits of construction, and entitlements for construction (TxDOT permitting). The proposal from BGE, Inc. includes full design of the Martindale Road extension from Parkwood Street to SH 123. The City endeavors to initiate right-of-way dedication in advance of development responsibility to construct the Martindale Road Extension.

The current requested additional service proposal is to provide the design of the Twin Oak Road intersection with Martindale Road. Design will be completed in accordance with the existing professional services agreement with BGE, Inc. Funding is provided by bonds. Staff recommends approval of the additional services proposal in the amount of \$56,290.18. This project was budgeted for in this fiscal year's CIP budget.

Staff will be available to answer any questions at the June 18<sup>th</sup>, 2024 City Council meeting.