



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, March 1, 2016

5:30 PM

Council Chambers

1. **Call to Order**

2. **Invocation - Mayor Don Keil**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

Present: 8 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Carlos Medrano, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

Presiding: 1 - Mayor Don Keil

5. **Hearing of Residents:**

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.

Citizen Comment

Name: Jerry Greiner

Address: 822 Elm St.

City: Seguin, Texas

He invited everyone to the Seguin Fire Department Citizen Academy Night Golf that will be held on March 12, 2016 at 7pm. at Starcke Park Golf Course.

Name: Barbara Upper

Address: 1721 Sudberg

City: Seguin, Texas

She asked for the council to support the new animal services facility that will be built. She congratulated the city staff on the work that they have done on the creative approach to recommend a good, cost effective facility without sacrificing some significant features.

Name: Julian Leal

Address: 849 Prexy Drive

City: Seguin, Texas

He made some comments regarding the pay raise that had been given to the city manager. He said that they are establishing a precedence for future city manager's.

Morgan Ash, Public Information Officer

She invited everyone to join her on the Community Walk that will be held on Thursday March 10 at 5:30pm at Central Park.

Jack Jones, Director

He invited everyone to the Toast of Texas to be held on March 2 at 1:30pm at the Sebastopol.

Councilmember Dodgen

She stated that the Mayor was the best elected official and Mr. Leal was voted as number 2 in a local survey.

Councilmember Leal

He thanked the staff for helping the residents on Patton St. He wanted an update on Kingsbury St.

Mayor Keil invited everyone to the MPO meeting at the Coliseum this week.

6. Presentation

a. [16-082](#)

Certificate of Recognition honoring Terry Glascock upon her retirement - Mayor Don Keil

Mayor Keil presented Terry Glascock with a certificate of recognition upon her retirement. (She was not in attendance.)

b. [16-083](#)

Presentation of FY2015 Audit - Nancy Vaughan, Armstrong, Vaughn & Associates

Nancy Vaughan from Armstrong, Vaughn & Associates presented the FY2015 audit to the City Council.

7. Consent Agenda

A motion was made by Council Member Medrano, seconded by Council Member Leal, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

a. [16-080](#)

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The Minutes were approved.

b. [16-072](#)

Ordinance on second reading amending the Seguin Code of Ordinances Chapter 98, Traffic and Vehicles, Article II, Traffic Control Devices, to add additional streets to no through truck traffic; and Article V, Stopping, Standing, and Parking, to redefine the type and size of trucks allowed to park in residential neighborhoods; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

This Ordinance was adopted.

Enactment No: ORD 2016-017

8. **Action Items - Discussion and Possible Motion to Approve**

a. [ZC 03-16](#)

Ordinance on first reading to consider Zoning Changes from Office-Professional and Retail to Neighborhood Commercial for properties located along San Antonio, W. Court, Jefferson, W. Nolte, S. Austin, E. Donegan, S. Guadalupe, and SH 46 S, approx. 17.29 acres - Pamela Centeno, Director of Planning and Codes

A motion was made by Council Member Crabb, seconded by Council Member Castellon, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-018

b. [ZC 02-16](#)

Ordinance on first reading to consider Zoning Changes from Office-Professional and Retail to Neighborhood Commercial for properties located along W. Martindale, N. King, E. Walnut, and Eastwood Dr., approx. 8.33 acres - Pamela Centeno, Director of Planning and Codes

Name: Rick Wallace, President for Citizens United for Lake Placid (CULP)

Address: 255 Lake Placid Drive

City: Seguin, Texas

He asked the council not to take any action tonight on this item. He shared concerns on behalf of the residents of Citizens United for Lake Placid. (CULP)

A motion was made by Council Member Mathis, seconded by Council Member Castellon, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-019

c. [ZC 01-16](#)

Ordinance on first reading to consider a Zoning Change request from Agricultural-Ranch to Commercial for the property located at 107 Reiley Rd., Abs. 3, Isaac Baker Survey, approx. 12.32 acres, Property ID 50467 (ZC 01-16) - Pamela Centeno, Director of Planning and Codes

A motion was made by Council Member Crabb, seconded by Council Member Castellon, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-036

d. [16-085](#)

Resolution declaring the current population of the City of Seguin, Texas; and declaring an effective date - Pamela Centeno, Director of Planning and Codes

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-027

e. [16-057](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for the operation of the "Latch Key Program" - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Mathis, seconded by Council Member Seidenberger, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-028

f. [16-058](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin and the Seguin Independent School District for the operation of the "Day Camp Program" - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-029

g. [16-068](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a Professional Services Agreement with TRC Engineering, Inc. in the amount of \$302,529 for design, engineering, and construction administration services related to the North Vaughan/San Antonio Avenues and Park West Sidewalk Project; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Castellon, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-030

h. [16-064](#)

Resolution of the City Council of Seguin Texas, awarding the bid amount of \$2,040,935.77 to SJ Louis Construction of Texas, Ltd. for the construction of the Walnut Branch 18 inch Sewer Replacement; authorizing the City Manager to enter into a construction contract with SJ Louis Construction of Texas, Ltd.; and declaring an effective date - David Rabago, P.E. - Utilities Engineer

A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-031

i. [16-081](#)

Bid Award - Coliseum Roof Replacement Project - Twila Wood, Purchasing Manager

A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

j. [16-075](#)

Resolution authorizing the City Manager to execute a change order numbers 4, 5, 6, 7 and 8, in the combined amount of \$127,916.68, to the Texas Department of Transportation for the Hike & Bike Trail; and declaring an effective date - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-032

k. [16-047](#)

Central Park lighting year round - Kyle Kramm, Main Street Program Director

A motion was made by Council Member Crabb, seconded by Council Member Seidenberger, that this Action Item be approved. (Purchase LED lights and accept the proposed hours for lights to be on) The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Nay: 1 - Council Member Dodgen

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, and Council Member Herbold

l. [16-084](#)

Ordinance on first reading amending FY2016 General Fund; declaring an effective date - Susan Caddell, Director of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Ordinance be approved on first reading. (amended to

include the Christmas LED lights approved by council in Item 8k). The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-021

m. [16-086](#)

Ordinance on first reading amending the fiscal year 2016 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-022

n. [16-087](#)

Ordinance on first reading amending the fiscal year 2016 Special Revenue Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

A motion was made by Council Member Herbold, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-023

o. [16-088](#)

Ordinance on first reading amending the fiscal year 2016 Debt Service Fund budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

A motion was made by Council Member Castellon, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-024

p. [16-089](#)

Resolution of the City Council of the City of Seguin declaring an emergency and authorizing the City Manager to execute an agreement with Construction Resolution Group in the amount of \$23,574.00 for construction of underpinning and erosion control for the stabilization of the Hugmann Concrete Stairwell on the Ease side of Walnut Branch - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-033

9. Acknowledgment of Bills

a. [16-091](#)

Check Report 2-13-2016 through 2-25-2016

The bills were acknowledged.

10. Adjournment

There being no further business before the council the meeting adjourned at 7:15 pm.

Don Keil, Mayor

Thalia Patlan Stautzenberger, City Secretary