



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda

City Council

Tuesday, March 1, 2016

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Mayor Don Keil**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [16-082](#)
Certificate of Recognition honoring Terry Glascock upon her retirement - Mayor Don Keil
Attachments: [Terry Glascock.Retirement March](#)
 - b. [16-083](#)
Presentation of FY2015 Audit - Nancy Vaughan, Armstrong, Vaughan & Associates
Attachments: [Audit presentation](#)
[Governance Letter - City](#)
[Seguin Financials 2015](#)
7. **Consent Agenda**

a. [16-080](#)

City Council Minutes 2-16-2016 REGULAR

Attachments: [City Council Minutes 2-16-2016 REGULAR](#)

b. [16-072](#)

Ordinance on second reading amending the Seguin Code of Ordinances Chapter 98, Traffic and Vehicles, Article II, Traffic Control Devices, to add additional streets to no through truck traffic; and Article V, Stopping, Standing, and Parking, to redefine the type and size of trucks allowed to park in residential neighborhoods; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

Attachments: [Redefining Trucks for parking and no through trucks](#)
[Ordinance Amending Definition of Truck for No Through Trucks and Residential](#)

8. Action Items - Discussion and Possible Motion to Approvea. [ZC 03-16](#)

Ordinance on first reading to consider Zoning Changes from Office-Professional and Retail to Neighborhood Commercial for properties located along San Antonio, W. Court, Jefferson, W. Nolte, S. Austin, E. Donegan, S. Guadalupe, and SH 46 S, approx. 17.29 acres - Pamela Centeno, Director of Planning and Codes

Attachments: [Staff Memo ZC 03 16](#)
[P&Z Commission & Staff Report - ZC 03-16](#)
[ZC0316 ExhibitA CC](#)
[ZC0316 ExhibitB CC](#)
[ZC 03-16 Ordinance \(Group 6B\)](#)

b. [ZC 02-16](#)

Ordinance on first reading to consider Zoning Changes from Office-Professional and Retail to Neighborhood Commercial for properties located along W. Martindale, N. King, E. Walnut, and Eastwood Dr., approx. 8.33 acres - Pamela Centeno, Director of Planning and Codes

Attachments: [Staff Memo ZC 02 16](#)
[P&Z Commission & Staff Report - ZC 02-16](#)
[ZC0216 ExhibitA CC](#)
[ZC0216 ExhibitB CC](#)
[ZC 02-16 Ordinance \(Group 6A\)](#)

c. [ZC 01-16](#)

Ordinance on first reading to consider a Zoning Change request from Agricultural-Ranch to Commercial for the property located at 107 Reiley Rd., Abs. 3, Isaac Baker Survey, approx. 12.32 acres, Property ID 50467 (ZC 01-16) - Pamela Centeno, Director of Planning and Codes

Attachments: [P&Z Commission & Staff Report - ZC 01-16](#)

[ZC0116 ExhibitA_CC](#)

[ZC 01-16 Ordinance](#)

[Staff Memo ZC 01_16](#)

d. [16-085](#)

Resolution declaring the current population of the City of Seguin, Texas; and declaring an effective date - Pamela Centeno, Director of Planning and Codes

Attachments: [Population Resolution March 2016](#)

[CC Memo Population Update](#)

e. [16-057](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for the operation of the "Latch Key Program" - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Latch Key Program 2016](#)

[Resolution approving 2016 Latchkey Agreement](#)

[Latch Key Agreement 2016](#)

f. [16-058](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin and the Seguin Independent School District for the operation of the "Day Camp Program" - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Summer Day Camp 2016](#)

[Resolution approving 2016 Day Camp Agreement](#)

[Day Camp Agreement 2016](#)

g. [16-068](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a Professional Services Agreement with TRC Engineering, Inc. in the amount of \$302,529 for design, engineering, and construction administration services related to the North Vaughan/San Antonio Avenues and Park West Sidewalk Project; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo regarding authorization for the City Manager to issue a Purchase Order to](#)

[Resolution approving a professional services agreement - TRC for San Antonio](#)

[TRC - Sidewalk Contract & Scope](#)

[TRC Seguin Sidewalk Project Engineering Services](#)

[Proposed Sidewalk Map for MPO Project with Existing Sidewalks and Walnut St](#)

h. [16-064](#)

Resolution of the City Council of Seguin Texas, awarding the bid amount of \$2,040,935.77 to SJ Louis Construction of Texas, Ltd. for the construction of the Walnut Branch 18 inch Sewer Replacement; authorizing the City Manager to enter into a construction contract with SJ Louis Construction of Texas, Ltd.; and declaring an effective date - David Rabago, P.E. - Utilities Engineer

Attachments: [WB 18 WWLN - Memo](#)

[Bid Recommendation](#)

[Resolution approving a construction contract with SJ Louis Construction for the](#)

i. [16-081](#)

Bid Award - Coliseum Roof Replacement Project - Twila Wood, Purchasing Manager

Attachments: [Coliseum Roof Replacement. Memo](#)

[2-17-16 Duro-Last Roofing Proposal for the City of Seguin Coliseum](#)

j. [16-075](#)

Resolution authorizing the City Manager to execute a change order numbers 4, 5, 6, 7 and 8, in the combined amount of \$127,916.68, to the Texas Department of Transportation for the Hike & Bike Trail; and declaring an effective date - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [Memo to Council - Change Orders- February 24, 2016](#)

[Resolution approving change orders 4-8 for the TxDOT Hike and Bike Trail Proj](#)

[IMG 20150330 131153205 HDR \(1\)](#)

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k. [16-047](#)

Central Park lighting year round - Kyle Kramm, Main Street Program Director

Attachments: [Central Park Lighting \(b\)](#)

[Central Park Quote](#)

[Courthouse Square Quote](#)

[Wire and Bulbs for Buildings](#)

[Building Installation Quote](#)

l. [16-084](#)

Ordinance on first reading amending FY2016 General Fund; declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Mid year memo-General Fund](#)

[Mid-year General](#)

m. [16-086](#)

Ordinance on first reading amending the fiscal year 2016 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Mid year memo-Utility Fund](#)
[Mid-year Utility Fund](#)

n. [16-087](#)

Ordinance on first reading amending the fiscal year 2016 Special Revenue Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Mid year memo-Special Revenue Fund](#)
[Mid-year Special Revenue Fund](#)

o. [16-088](#)

Ordinance on first reading amending the fiscal year 2016 Debt Service Fund budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Mid year memo-Debt Service Fund](#)
[Mid-year Debt Service fund](#)

p. [16-089](#)

Resolution of the City Council of the City of Seguin declaring an emergency and authorizing the City Manager to execute an agreement with Construction Resolution Group in the amount of \$23,574.00 for construction of underpinning and erosion control for the stabilization of the Hugmann Concrete Stairwell on the Ease side of Walnut Branch - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [Memo To Council - Emergency Contract with CRG for Convent Street Stairwell](#) .
[Resolution approving emergency contract with CRG for Hugmann Stairwell stab](#)
[IMG_20150330_131153205_HDR](#)

9. Acknowledgment of Billsa. [16-091](#)

Check Report 2-13-2016 through 2-25-2016

Attachments: [Check Report \(7\)](#)

10. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the at 3:00 p.m.

Naomi Manski
City Manager's Office

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.