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# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, March 6, 2018

5:30 PM

Council Chambers

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#### 1. Call to Order

*The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

#### 2. Invocation - Mayor Pro Tem Fonda Mathis

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 8 - Council Member Carlos Medrano, Council Member Donna Dodgen, Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, and Council Member Jim Lievens

**Presiding:** 1 - Mayor Don Keil

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**

*Name: Julian Leal  
Address: 849 Prexy Dr.  
City: Seguin, Texas*

*Spoke on the responsibilities of the City Secretary regarding the citizens to be heard section. Also, spoke about the increase in payment for the City Manager. Mr. Leal opposed to retroactive payment.*

*Council Member Chris Rangel - Thanked staff in the participation of Day of the Dog, approximately 50 TLU and 17 Mercer Blumberg Learning Center students.*

#### 6. Presentation

##### a. [18-085](#)

Presentation of FY2017 Audit Report - Nancy Vaughan, Armstrong, Vaughan and Associates, P.C.

*Nancy Vaughan made a presentation of the City's financial audit. Ninth year to receive Certificate of Excellence. Reviewing the General and Utility Funds. Audit Committee met with Ms. Vaughan to discuss the audit in more detail.*

## 7. Consent Agenda

### a. [18-075](#)

February 20, 2018 Regular Meeting Minutes and February 27, 2018 SCM Minutes

**This Minutes was approved on the Consent Agenda.**

## 8. Action Items - Discussion and Possible Motion to Approve

### a. [18-086](#)

Resolution of the City Council of Seguin, Texas approving the Five Year Capital Improvement Plan and Financial Forecast; and declaring an effective date - Susan Caddell, Director of Finance

**A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-028

### b. [18-083](#)

Ordinance on second and final reading to consider annexation of Area 2 (FM 20) - approximately 52.67 acres located in the M Cherino Survey, Abstract 10

**A motion was made by Council Member Dodgen, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-013

### c. [18-082](#)

Ordinance of first reading to consider annexation of Area 1 (FM 725)- approximately 170.68 acres located in the A Mansola Survey, Deer Meadow Subdivision and Kristine's Corner Subdivision - Pamela Centeno, Director of Planning & Codes

**A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-012

d. [18-087](#)

Resolution of the City Council of the City of Seguin, Texas to authorize the City Manager, or if unavailable the Main Street Director and Grants Coordinator to be alternate signatories on all documents pertaining to the Texas Capital Fund grant to construct sidewalks and ADA ramps within the Seguin Downtown Historic District - Dana Losey, Grants Coordinator

**A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-029

e. [18-080](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the submission of an application for a grant from the Office of the Governor, Criminal Justice Division for Truancy Prevention and Intervention Program; authorizing the City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the grant program - Dana Losey, Grants Coordinator

**A motion was made that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Lievens

**Abstain:** 1 - Council Member Rangel

Enactment No: RES 2018-030

f. [18-078](#)

Resolution of the City Council of the City of Seguin, Texas approving the the submission of an application to the Homeland Security Grants Division of the Governor's Office Operation Border Star grant in the amount of \$21,000.00 to aid the City in funding police overtime; authorizing the City Manager to execute all documents associated with the submission; and declaring an effective date - Dana Losey, Grants Coordinator

**A motion was made by Council Member Crabb, seconded by Council Member Lievens, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-031

**g.** [18-079](#)

Resolution of the City Council of the City of Seguin, Texas approving the submission of an application to the Office of the Governor, Homeland Security Division for a grant from the Law Enforcement Terrorism Prevention Activities (LETPA) program to aid the City in the purchase of Riot Gear for the Police Department; authorizing the City Manager to execute all documents associated with the submission; and declaring an effective date - Dana Losey, Grants Coordinator

**A motion was made by Council Member Herbold, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-032

**h.** [18-081](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a contract with TRC Engineering, Inc. in the amount of \$359,463 for design, engineering, and construction administration services related to the Walnut Springs Trail Extension Project; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-033

**i.** [18-088](#)

Board and/or Committee Appointments - Mayor Don Keil  
a. Building & Standards Commission

**A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Appointment be approved. The motion carried by the following**

**vote:****Presiding:** 1 - Mayor Keil**Aye:** 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens**9. Acknowledgment of Bills**

*The bills were acknowledged.*

**a. [18-076](#)**

Check Report: February 16, 2018 through March 1, 2018

**10. Executive Session**

*The regular meeting was recessed and the council went into Executive Session at 6:05 pm. The regular meeting reconvened at 7:08 pm.*

**a. [13-014](#)**

Deliberation regarding Economic Development Negotiations in accordance to Section 551.087 - Doug Faseler, City Manager

**b. [13-048](#)**

Consultation with City Attorney in accordance with Section 551.071 and Section 551.072 regarding Deliberation on Real Property, Easements and Right-of-Way access for several projects - Doug Faseler, City Manager

**c. [15-322](#)**

In accordance with Section 551.071(2) to hear advice from the City Attorney on matters which are confidential under the Texas Disciplinary Rules of Professional Conduct - Andrew Quittner, City Attorney

**d. [14-132](#)**

In accordance with Section 551.071 -Deliberation with City Attorney regarding litigation in the case Meuth vs City of Seguin - Andy Quittner, City Attorney

**e. [15-323](#)**

In accordance with Section 551.076: deliberate the deployment or implementation of security devices - Andrew Quittner, City Attorney

**11. Adjournment**

*There being no further business before the council the meeting adjourned at 7:09 pm.*

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**Don Keil, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**