

MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Susan Caddell, Director of Finance

Subject: Occupancy Tax Reports for Quarter End September 30, 2020

Date: December 9, 2020

Attached you will find the reports for quarter ended September 30, 2020 from civic organizations receiving occupancy tax funding. All reports seem to be in compliance with state regulations. This year, the agreements with these organizations were a little different. Due to COVID-19, several festivals and functions have had to be cancelled. In Section II of each agreement, the contracts require the organizations to hold their events or functions in order to be eligible for funding. If the events or functions are not held, the funding to the civic organizations will be reduced accordingly. Over the last quarter, the Seguin Art League was able to hold a Paint Out and Wet Painting Sale in place of the event that was scheduled for the Pecan Fest. In addition, the Fields of Huber Ranch has held several tournaments over the last quarter. Because the Seguin Heritage Museum is based upon keeping the museum open to the public and no specific event, their requirement was just to keep the doors open to the public. They were not able to do this. They closed in March and were not able to open until November. I recommend funding to Seguin Art League and the Fields of Huber according to their agreements for this quarter.

Please let me know if you have any further questions.