

MEMORANDUM

To: City of Seguin Mayor and Council
Steve Parker, City Manager

From: Jack Jones, Director of Parks & Recreation

Through: Rick Cortes, Deputy City Manager

Subject: Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to approve a Purchase Order with Sullivan Contracting Services regarding a Choice Partners quote in the amount of \$66,984.40 for converting the Rodeo Arena lighting at the Seguin Events Complex from metal halide to LED through a matching grant from the State Energy Conservation Office; and declaring an effective date.

Date: April 16, 2024

The City of Seguin has been awarded a matching grant from the State Energy Conservation Office (SECO) to convert the Rodeo Arena lighting at the Seguin Events Complex from metal halide to LED. The grant award was for \$50,000 with a minimum City match of \$10,000. On January 16, 2024, City Council approved a Resolution authorizing the City Manager to enter into an Agreement with Sullivan Contracting Services regarding a Choice Partners quote in the amount of \$63,007.57 for converting the Rodeo Arena lighting at the Seguin Events Complex from metal halide to LED. Due to grant requirements, City staff needs to start the process over for purchasing the LED lights. In addition, this gives staff the opportunity to purchase a brighter LED light and have them installed in the Rodeo Arena faster. The LED fixture in the original quote was 300-watts and the lead time on delivery was 2-3 months.

Sullivan Contracting Services has submitted a Choice Partners quote to do the necessary lighting conversion work needed in the amount of \$66,984.40 to switch out the 55 existing light fixtures with 55 new LED light fixtures. This is an approximate \$4,000 increase from what was approved back in January as Sullivan has quoted a 400-watt LED light that can be delivered in 2-3 weeks. Essentially, these LED lights are 25% brighter than what was originally approved. The \$16,984.40 in City funding needed to match the \$50,000 SECO grant to fund the project will come from an approved fiscal year 23/24 Fairgrounds Utility Upgrades Capital Improvement Project (CIP).

Choice Partners is a Local Government Purchasing Cooperative administered by the Harris County Department of Education in Houston, Texas. City purchases utilizing the Choice Partners cooperative are in compliance with all State bidding requirements.

City staff recommends approval of a Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to approve a Purchase Order with Sullivan Contracting Services regarding a Choice Partners quote in the amount of \$66,984.40 for converting the Rodeo Arena lighting at the Seguin Events Complex from metal halide to LED through a matching grant from the State Energy Conservation Office; and declaring an effective date.