

# Memorandum

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Date: July 18, 2025

To: City of Seguin City Council

From: Andrew McBride  
General Manager, Schertz/Seguin Local Government Corporation

Re: Amendment of the Cost Allocation Agreement between the  
Schertz/Seguin Local Government Corporation (SSLGC), the City of  
Seguin and the City of Schertz

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The SSLGC, City of Seguin, and City of Schertz are parties to a Tri-Lateral Agreement, entered into on August 30, 2016, for the purpose of jointly funding and allocating costs associated with the Guadalupe Water Treatment Plant and Wellfield. The substantial completion of the Guadalupe Water Treatment Plant was certified as April 8, 2025. It is necessary to establish the recognized date of production for the plant for the purpose of cost allocation in accordance with the Cost Allocation Agreement Relating to the Guadalupe Project, section 13.

Resolution SSLGC R25-22 was presented to the SSLGC Board recognizing April 8, 2025 as the certified date of substantial completion, as the official date of production start for the Guadalupe Water Treatment Plant for purposes of cost allocation under the Tri-Lateral Agreement between SSLGC, City of Seguin and City of Schertz.

The SSLGC Board of Directors unanimously approved this action at their regularly scheduled board meeting on July 17, 2025.

SSLGC Staff recommends approval.



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Andrew McBride  
SSLGC General Manager