

**CITY OF SEGUIN**

**RESOLUTION NO.**

**STATE OF TEXAS**

**A RESOLUTION OF THE CITY COUNCIL OF SEGUIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT UNDER THE TEXAS DEPARTMENT OF INFORMATION RESOURCES PROGRAM WITH COMPU-DATA INTERNATIONAL, LLC FOR THE CONTINUATION OF DOCUMENT IMAGING FOR THE CITY'S DOCUMENT MANAGEMENT SYSTEM; AND DECLARING AN EFFECTIVE DATE**

**WHEREAS**, in order to keep up with the legal requirements governing the retention and disclosure of a growing number of documents city staff has been investigating the implementation of a city-wide data management system; and

**WHEREAS**, in March 2019 the City entered into an agreement with Compu-Data International, LLC ("Compu-Data") to provide a document management system and begin scanning city files to provide a virtual legacy system; and

**WHEREAS**, in order to complete this year's scanning purchase additional funds in the amount of \$56,040.00 are needed to complete the scanning of the Capital Improvement Project files.

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Seguin, Texas:**

**Part 1.** The City Council hereby approves awarding \$56,040.00 to Compu-Data to complete the tasks outlined in the attached Phase III quote.

**PASSED AND APPROVED this 5<sup>th</sup> day of April, 2022.**

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**DONNA DODGEN, MAYOR**

**ATTEST:**

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**Naomi Manski**  
**City Secretary**