

MEMORANDUM

To: Mayor Don Keil
Seguin City Council Members
Douglas Faseler, City Manager

From: Jacki Gross, Library Director

Copy To: Tammy Garcia, Director of Human Resources

Subject: Library Building Project – RFID Project

Date: February 16, 2016



The bond package for Seguin's new public library facility includes funding for a Radio Frequency Identification (RFID) system. RFID tags are intelligent barcodes that talk to a networked system to track library materials and equipment. In addition to providing theft detection and inventory control, RFID tags enable customers to self-check library materials. Library staff have spent the last several months tagging all items in the existing collection to prepare for the move to the RFID system. We are now at a point in construction where we need to order the remainder of the RFID equipment for the new library.

On December 1, 2015, the Seguin City Council approved a resolution authorizing the City Manager to execute an Interlocal Purchasing Agreement with the City of Austin. Participating in a cooperative purchasing agreement with the City of Austin enables us to take advantage of the purchasing contract Austin negotiated with Amigos Library Services for 3M RFID equipment, supplies and services.

Attached is a quote from Amigos Library Services in the amount of \$100,200.00 that will cover the purchase of staff workstations, self-check kiosks with fine and fee payment capabilities, theft detection gates, 3M Command Center Enterprise software, and indoor and outdoor Intelligent Plus Book/Media returns. A copy of the Interlocal Agreement with the City of Austin is also attached.

Staff requests Council approval to purchase 3M RFID equipment from Amigos Library Services.