

**CITY OF SEGUIN**

**RESOLUTION NO.**

**STATE OF TEXAS**

**A RESOLUTION OF THE CITY COUNCIL OF SEGUIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT UNDER THE TEXAS DEPARTMENT OF INFORMATION RESOURCES PROGRAM WITH COMPU-DATA INTERNATIONAL FOR THE PURCHASE AND INITIATION OF A DATA MANAGEMENT SYSTEM; AND DECLARING AN EFFECTIVE DATE.**

**WHEREAS**, in order to keep up with the legal requirements governing the retention and disclosure of a growing number of documents city staff has been investigating the implementation of a city-wide data management system; and

**WHEREAS**, after comparing the products and costs of several companies, staff is recommending that the system offer by Compu-Data International, through the Texas DIR system be implemented; and

**WHEREAS**, the initial implementation will address all of the city paper documents, leaving Police Department video for another project; and

**WHEREAS**, the initial cost for implementation will be \$53,491.04.

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Seguin, Texas:**

**Part 1.** The City Council hereby approves awarding a DIR contract to Compu-Date International for the implementation of a city-wide document management system.

**Part 2.** The City Manager is authorized to execute a DIR contract with Compu-Data International.

**Part 3.** This Resolution is effective from and after the date of its passing.

**PASSED AND APPROVED this 19<sup>th</sup> day of March, 2019.**

---

**DON KEIL, MAYOR**

**ATTEST:**

---

**Naomi Manski**  
**City Secretary**