

**FACILITIES USE AGREEMENT BETWEEN
THE CITY OF SEGUIN
AND
ALL YOUTH SPORTS ORGANIZATION**

I.

The City of Seguin, Texas hereinafter referred to as "City" and the All Youth Sports Organization hereinafter referred to as "League" enter into this Agreement governing the use of athletic fields and facilities, lights, and all other supportive items of public property owned by the City.

The City does hereby grant to the League the right and privilege to use the Seguin Softball 4 – Plex located at 833 Nelda Street and Manuel C. Castilla Park located at 2402 N. Guadalupe Street for pre-season, regular season, post-season, or tournament play for a term of 2-year(s) from February 1, 2021 through January 31, 2023 date or until cancelled by the City, whichever should first occur.

II.

In consideration for such privilege herein granted by the City, the League shall:

- A. Covenant and agree that the sports facility lights will be turned off within 30 minutes of the completion of any game/event/practice, but no later than 11:00 p.m., Monday – Thursday and by 12:00 a.m. (midnight) Friday – Sunday. Game / event / practice is defined as at least half (50%) of the participants of one (1) official team roster participating. Exceptions may be made with approval of the Director of Parks and Recreation or their designee. Requests for exceptions must be written.
- B. **THE LEAGUE UNDERTAKES AND AGREES TO INDEMNIFY AND HOLD HARMLESS CITY, CITY'S OFFICIALS, EMPLOYEES, AND AGENTS, FROM ANY LIABILITY, COSTS OR DAMAGES (INCLUDING ATTORNEY'S FEES) THAT MAY BE INCURRED BY CITY, CITY'S OFFICIALS, EMPLOYEES, OR AGENTS AS A RESULT OF ANY CLAIMS, DEMANDS, COSTS, SUITS, ACTIONS, OR JUDGMENTS ARISING OUT OF THE USE OF SAID FIELDS, FACILITIES, AND OTHER PROPERTY PURSUANT TO THIS AGREEMENT.** During the term of this agreement, the League undertakes and agrees to carry at its own expense and with a company acceptable to City, liability insurance that is an admitted carrier with a Best Rating of "A" or better, to protect City, City's officials, employees, and agents, and any third party or parties from any liability or damages whatsoever, including those referred to herein. The limits of liability shall not be less than \$500,000 combined single limits per occurrence, or equivalent. League shall name the City, City's officials, employees, and agents, as additional insured on all such insurance and shall furnish proof of said coverage to City prior to use of the facilities.
- C. Maintenance of Park and Recreational Facilities:
 - 1. It is the responsibility of all park users to report hazardous or dangerous facility conditions to the City immediately.
 - 2. The League will be responsible for trash and debris at their reserved facilities, buildings, area surrounding, and parking areas during and after each daily scheduled use. The "area surrounding" shall be construed to mean any property subject to trash or debris blown, carried by participants, patrons, or otherwise distributed from such field(s). Waste materials shall include all trash, paper, bottles, bottle caps, wrappers, cups, etc. The Director of Parks & Recreation shall have the right to suspend League play until further notice should the League fail to police and maintain clean and debris free fields and the area surroundings complying with Department expectations as well as standards of public health. Notice of such suspension shall be delivered in writing to the League at least forty-eight (48) hours prior to the effective time of the suspension.

- D. **Parking / Vehicle Requirements:** The League participants, volunteers, and spectators are entitled to use designated parking areas located at the park and/or facility. "No Parking" areas, as designated by posted signs, will be strictly enforced. Handicapped parking spaces are available at each established parking area. All users are required to obey all traffic laws and regulations when utilizing park roadways. No motorized vehicles will be allowed in the parks except in parking areas, the exception being emergency vehicles assisting an accident or injury or the delivery of equipment, vehicles to be used for the purpose of maintaining and / or prepping fields, and bringing supplies and/or materials. Exceptions may be made with approval of the Director of Parks and Recreation or their designee. Requests for exceptions must be written.
- E. No permanent improvements may be constructed upon the premises without prior written approval of the City Manager. Presentation of proposed projects to the Parks & Recreation Advisory Board and City Council may be required. Approved projects may be subject to the following requirements before construction may begin:
1. Submission of a site and/or project design for approval by the City of Seguin's Building Official. Any structure erected on City property must have the appropriate engineering certificate by an engineer licensed to practice in the State of Texas. All work must be done by a licensed contractor registered with the City of Seguin. All projects must meet the requirements of the Texas Architectural Barriers Standard.
 2. Obtain all necessary permits as required by City of Seguin building officials for each stage of construction and schedule inspections with City of Seguin building officials.
 3. Satisfy periodic and a final inspection by City of Seguin building officials.
- F. Covenant and agrees that title to any and all improvements shall be vested in the City of Seguin and revert to the City's control at the expiration of the term of this agreement.
- G. Covenant and agrees that any other usage of the facility during this agreement that is not sponsored by the League or the City, must have written approval of the City. The Parks & Recreation Department shall retain the right to rent the facilities when not in use by the League for league games and tournaments. The League spring season(s) is identified as the **second Monday in March through May 30th**. The League fall season(s) is identified as **September 1st through December 15th**.
1. Spring use includes:
 - i. 4-Plex:
 1. Monday, Wednesdays, and Fridays – Sundays, four (4) fields from 8:00 am to 11:00 pm.
 2. Tuesdays and Thursdays, three (3) infields, used by young pre-Kindergarten athletes and one (1) complete field (both infield and outfield) from 3:00 pm to 11:00 pm.
 2. Fall use includes:
 - i. 4-Plex:
 1. Two (2) fields Mondays, Wednesdays and Fridays from 5:00 pm to 11:00 pm.
 2. One (1) field on Tuesdays and Thursdays
 - ii. Manuel C. Castilla Park: First three (3) weeks of the fall season Monday – Friday from 5:00 pm to 8:00 pm and as needed with written permission.
 1. Saturdays from 7:00 am to 5:00 pm
 2. Sundays from 7:00 am to 5:00 pm
- H. As consideration for the use of the facilities described above, the League agrees to pay a fee of \$7.00 per participant enrolled, to the City no later than **the 1st day of May 2021 and 2022** for the spring seasons(s) and **the 1st day of November 2021 and 2022** for the fall seasons(s). At the time of payment, the League will provide

written support for arriving at the number of participants. This fee is in accordance with the Seguin Code of Ordinances, Appendix C-Fee Schedule and cannot be subject to any discounts or deductions. This fee is subject to change at any time during the term of this Agreement and the League agrees to pay any increased fee set by City Council.

- I. Submit to the Parks & Recreation Department the following league information **fourteen (14) days prior to the beginning of the season**:
 - 1. Designate one (1) person, at least 21 years of age, to act as the contact person for your organization. The League shall submit the person's name, position, email address, and contact numbers to the Park and Recreation Department;
 - i. The League is responsible for updating the Parks and Recreation Department contact information as changes occur;
 - 2. Schedule of all League Play including practices and games;
 - 3. Tournament schedule(s);
 - 4. Tryout, practice, and game dates and times;
 - 5. List League officer(s) information including name, position, contact number(s) and email addresses.
- J. Upon requests, make available to City staff League accounting and bookkeeping records within thirty (30) days of written notification.
- K. Provide a current copy of all keys used at the facility.
- L. To provide labor and materials to chalk or paint field(s).
- M. Covenant and agrees to maintain and operate the concession stand facility during league use.

III.

- A. The City agrees to perform the following tasks as far as its resources shall allow:
 - 1. Maintain the playing fields and surrounding areas including turf, lights, fences, clay areas, and insect control.
 - 2. To drag and mow on scheduled days, weather permitting.
 - 3. Provide trash containers in order for the League to maintain the area clean and debris free.

IV.

This agreement shall be revocable at the option of either party for non-performance of any covenant contained herein or when the City Council, after study by the Parks & Recreation Advisory Board, deems that such cancellation is in the best interest of the City. Notice of such cancellation shall be delivered to the League by certified mail at least 30 days prior to the date of the termination of this League Agreement. Notice of cancellation by the League shall be delivered to City of Seguin, c/o City Manager, 205 N. River Street, Seguin, Texas, 78155. "Delivery" as that term is used herein shall mean written notice with sufficient postage thereon properly deposited in the United States mail to the address of the League President.

V.

All Youth Sports Organization Officer(s):

President: _____

Address: _____

Phone: Home _____ Cell _____

Witness our hands this _____ day of _____ 2020.

City of Seguin:

By: _____
Steve Parker, City Manager

Attest: _____
Naomi Manski, City Secretary

All Youth Sports Organization:

By: _____
Gabriel Hernandez, President

Attest: _____
Jack Jones, Director, Parks and Recreation Department