

**MEMORANDUM**

**To:** Mayor and City Councilmembers  
Douglas Faseler, City Manager

**From:** Susan Caddell, Director of Finance

**Subject:** Budget Amendments

**Date:** October 30, 2019

Attached you will find a budget amendment for the Utility Fund for the LED Lighting on the outline of the buildings downtown. The proposal came in over budget. A budget amendment is needed to fund the additional amount needed along with any possible unforeseen electrical issues.

I will be available for questions prior to and during the meeting. Please let me know if you have any questions.