

DISPOSAL OF ASSET FORM

DEPARTMENT: Police Department

DATE: 7/8/2025

☐ The asset is functional - An email has been sent to see if any department within the City can use the item but there were no takers.

Complete description of asset to be disposed including mechanical/operational condition information and quantity:

Various obsolete Watchguard (Motorola) VISTA Body Worn Camera & 4RE In-Car Video System hardware

components. Hardware with disk storage have been wiped & factory reset and all parts are to be auctioned as is.

Hardware acquired over multiple POs as part of new PD Patrol vehicle orders and standalone parts orders.

City of Seguin asset tag number: N/A

Unit number (if applicable): N/A

Make & Model Number: Multiple Parts. See Attached Parts List.

Serial Number or VIN: Multiple Parts. See Attached Parts List.

Estimate original cost of asset: \$ 359,475.00 (over multiple City POs)

To be completed by Finance Dept. only:

Auctioned on GovDeals Date posted: _____

Original cost of asset \$ _____

_____ *Asset's original cost was less than \$5,000, City Manager can authorize the disposal of the asset.*

_____ *Asset's original cost was \$5,000 or more, the City Council must approve the disposal of the asset.*

Department Director's signature

Date

Director of Finance's signature

Date

City Manager's signature

Date