



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

---

Tuesday, September 21, 2021

5:30 PM

Council Chambers

---

#### Public & Virtual

#### 1. Call to Order

*The City Council met in a Public and Virtual REGULAR Called Meeting on Tuesday, September 21, 2021 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Donna Dodgen presiding.*

#### 2. Invocation - Council Member Mark Herbold

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 8 - Council Member Jeremy Roy, Council Member Chris Aviles, Council Member Chris Rangel, Council Member Monica N. Carter, Council Member Sonia Mendez, Council Member Mark Herbold, Council Member Joe Rea, and Council Member Penny Follis

**Presiding:** 1 - Mayor Donna Dodgen

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*Bill Thompson  
389 Legend Pond  
New Braunfels, Tx 78130*

*Mr. Thompson's concern is what to do if you catch COVID. CDC guidelines and Tx Department of Health Services are very conflicting. What are citizens to do? You want medication that will help you fight this disease.*

*Mayor Dodgen - Recognized the Information Technology personnel on behalf of IT Professional Day.*

*City Clean up Day is Saturday, October 25, 2021 at the Coliseum from 8:00 a.m. till*

12:00 noon.

## 6. Presentation

### a. [21-328](#) Update on COVID-19 - Steve Parker, City Manager

#### Indexes:

City Manager Steve Parker provided an update on COVID-19.  
Confirmed Cases in Texas as of September 21, 2021: 3,282,786  
Confirmed Deaths in Texas as of September 21, 2021: 60,832

Guadalupe County Vaccines - One dose 88,748 and Fully vaccinated 78,072  
Estimated population 12 years and older: 139,873  
55.82% of population vaccinated

Hospital Update through 9-21-2021  
31 people currently hospitalized at GRMC  
11 in critical care (decrease of 35% since last week)  
GRMC designated as a regional infusion center by Texas Department of Emergency Management

#### Patients:

Must have prescription from a doctor  
Patient must NOT be hospitalized or require oxygen therapy  
Patient must NOT require an increase in oxygen rate, if using for underlying condition  
Patient MUST be within 10 days of symptom onset

#### Free Covid-19 Shot Clinics

Guadalupe County is teaming up with the National Guard to provide the community with multiple Covid-19 shot clinics. All clinics will be walk-in events and no registration required. Pfizer & Moderna vaccine will be offered and administered by the National Guard on:

September 23, 2021  
Seguin Performing Arts Center  
1315 E. Cedar St  
Seguin, TX  
8:00 a.m. to 5:00 p.m.

November 4, 2021  
Seguin Performing Arts Center  
1315 E. Cedar St  
Seguin, TX  
8:00 a.m. to 5:00 p.m.

#### Employee Update:

6 employees Covid positive  
0 employees pending results  
0 employees being monitored

September 7, 2021  
13 employees Covid positive  
2 employees pending results  
1 employee being monitored

## 7. Consent Agenda

A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this be approved on the Consent Agenda. The motion carried by the following vote:

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

- a. [21-306](#) City Council Meeting Minutes of September 7, 2021

**Indexes:**

**The Minutes of September 7, 2021 was approved**

- b. [ZC 19-21 CC](#) Ordinance on second and final reading to consider a Zoning Change from Rural Residential (R-R) to Commercial (C) for a 2-acre portion of the property located at River Road and West Kingsbury, Property ID: 50454, (ZC 19-21)

**Indexes:**

**This Zoning Ordinance was adopted**

Enactment No: ORD 2021-049

- c. [21-301](#) Ordinance on second and final reading amending the Fiscal Year 2021 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

**Indexes:**

**This Ordinance was adopted**

Enactment No: ORD 2021-050

## 8. Action Items - Discussion and Possible Motion to Approve

- a. [21-329](#) Resolution by the City Council of the City of Seguin, Texas waiving all fees, with the exception of public safety fees, associated for the upcoming 138th Annual Guadalupe County Fair & PRCA Rodeo on behalf of the Guadalupe County Agricultural and Livestock Fair Association; and declaring an effective date - Steve Parker, City Manager

**Indexes:**

*Mike Herrera  
801 West Kingsbury  
Seguin, Tx 78155*

*Mike Herrera spoke on behalf of the Guadalupe County Fair & PRCA Rodeo in asking that the fees waived for the 2021 event. Several of the vendors are not booking due to Covid-19. As you know, the event was not held last year due to the pandemic so in order to hold the Fair & Rodeo we will need to raise \$150,000. Thank you for your consideration on this request.*

**A motion was made by Council Member Roy, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-090

- b. [21-322](#) Adjourn the Seguin City Council meeting to Call to Order the meeting of City of Seguin Employee Benefit Trust - Mayor Donna Dodgen

**Indexes:**

*The City Council the meeting adjourned at 5:53 pm and the City of Seguin Employee Benefit Trust meeting convened.*

- c. [21-303](#) Approval of the minutes of the October 20, 2020, meeting of the Seguin Employee Benefit Trust - Kristy Lehnert, Director of Human Resources

**Indexes:**

**A motion was made by Council Member Follis, seconded by Council Member Carter, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

- d. [21-304](#) Resolution to award bid and authorize the Chairman of the Employee Benefit Trust to execute a contract for Employee Group Health, Dental and Life/AD&D benefits - Kristy Lehnert, Director of Human Resources

**Indexes:**

**A motion was made by Council Member Carter, seconded by Council Member Follis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-091

- e. [21-323](#) Adjourn the City of Seguin Employee Benefit Trust meeting and reconvene the Regular City of Seguin City Council meeting - Mayor Donna Dodgen
- Indexes:**
- The City of Seguin Employee Benefit Trust meeting adjourned at 5:55 pm and the Seguin City Council meeting reconvened.*
- f. [21-305](#) Resolution authorizing funding of the City of Seguin Employee Benefit Trust for plan year 2022 - Kristy Lehnert, Director of Human Resources
- Indexes:**
- A motion was made by Council Member Herbold, seconded by Council Member Carter, that this Resolution be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Dodgen
- Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis
- Enactment No: RES 2021-092
- g. [21-317](#) Ordinance on first reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the tax year 2021; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance
- Indexes:**
- A motion was made by Council Member Follis, seconded by Council Member Herbold, that this Ordinance be approved on first reading. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Dodgen
- Nay:** 2 - Council Member Aviles, and Council Member Rea
- Aye:** 6 - Council Member Roy, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Follis
- h. [21-314](#) Ordinance on first reading adopting the 2021-22 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2021 and ending the last day of September 2022; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; and providing for the publication of this ordinance - Susan Caddell, Director of Finance
- Indexes:**
- A motion was made by Council Member Herbold, seconded by Council Member Carter, that this Ordinance be approved on first reading. The motion**

carried by the following vote:

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

i. [21-318](#)

Ordinance on first reading adopting the 2021-22 Fiscal Year Debt Service Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2021 and ending the last day of September 2022; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Rea, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

j. [21-316](#)

Ordinance on first reading adopting the 2021-22 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2021 and ending the last day of September 2022; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Rea, seconded by Council Member Follis, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

k. [21-315](#)

Ordinance on first reading adopting the 2021-22 Fiscal Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2021 and ending the last day of September 2022; appropriating money to a sinking funds to pay interest and principal due on the City's indebtedness; and providing for the

publication of this ordinance - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Follis, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

**I. [21-325](#)**

Street closure request for SRE Promotions to host Corvettes on the Square on Saturday, October 2, 2021 in Central Park; and declaring an effective date - Kyle Kramm, Main Street & CVB Director

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Mendez, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

**m. [21-321](#)**

Resolution authorizing the sale of surplus property in accordance with the City's Disposal of Assets Policy - Twila Wood, Purchasing Manager

**Indexes:**

**A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-093

**n. [21-320](#)**

Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreements with Brauntex Materials and Texas Materials (formerly Century Asphalt) to supply hot mix asphaltic concrete needed by the Seguin Public Works; and declaring an effective date - Twila Wood, Purchasing Manager

**Indexes:**

**A motion was made by Council Member Follis, seconded by Council Member Carter, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-094

**o.** [21-327](#)

Resolution authorizing a purchase through the HGAC Purchasing Cooperative of the Westnet Fire Station Alerting system - Shane McDaniel, Director of IT; Dale Skinner, Fire Chief

**Indexes:**

**A motion was made by Council Member Roy, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-095

**p.** [21-324](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to enter into an Interlocal Agreement for Fire Protection Services between Guadalupe County and the City of Seguin; and declaring an effective date - Dale Skinner, Fire Chief

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-096

**q.** [21-319](#)

Change the date of the City Council meeting or begin the meeting at 5:00 p.m. on Tuesday, November 16, 2021 - Donna Dodgen, Mayor

**Indexes:**

**A motion was made by Council Member Mendez, seconded by Council Member Rangel, that the City Council meeting will begin at 5:00 p.m. on November 16, 2021 and be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen



**Aye:** 8 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

**9. Acknowledgment of Bills**

a. [21-307](#) Check Report: September 6, 2021 through September 17, 2021

**Indexes:**

The bills were acknowledged

**10. Adjournment**

*There being no further business before the Seguin City Council the meeting adjourned at 6:13 pm.*

---

**Donna Dodgen, Mayor**

**Attest:**

---

**Naomi Manski, City Secretary**