

## **Memorandum**

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Joshua Trent, Water/Wastewater Maintenance Manager

**Through:** Timothy J. Howe, Director of Utilities and Rick Cortes, Deputy City Manager

**Subject:** Resolution authorizing the purchase of two generators for Loves and Guadalupe Heights Lift Stations

**Date:** August 5, 2025

### **Historical Background**

The Utilities Department purchases generators to provide emergency power to lift stations in the event of an outage. Per TECQ, if commercial power is unreliable or outage duration is significant (longer than 20 minutes or up to 48 hours), backup generators are mandated. Even with short outages, cities must have contingency plans to prevent sanitary sewer overflows (SSO).

### **Action Requested**

Consider a resolution authorizing the purchase of two generators to maintain emergency power to lift stations during power outages.

### **Procurement Methodology & Funding Source**

Quotes were received from Holt Cat Power Systems using their BuyBoard contract for the purchase of two generators in the amount for a total, not to exceed the amount of \$111,240.93. BuyBoard is a national purchasing cooperative administered by the State of Texas and purchases utilizing BuyBoard contracts comply with Texas bidding requirements

Funding for this project is provided by utility fund capital projects.

### **Staff Recommendation**

It is recommended that the purchase of these two generators be awarded to Holt Cat Power Systems in the total amount not to exceed \$111,240.93.

### **ATTACHMENTS**

1. Resolution – Purchase of two generators
2. Holt Cat Power Systems Quotes