

MEMORANDUM

**To: Mayor Donna Dodgen & Seguin City Council
Steve Parker, City Manager**

From: Kyle Kramm, Main Street & CVB Director

Through: Rick Cortes, Deputy City Manager

Subject: 410 North Camp Street – Expansion of Downtown Historic District

Date: September 29, 2022

The City of Seguin has received a request from the property owner of 410 North Camp Street to be considered for inclusion within the downtown historic district. Pursuant to the City of Seguin's Unified Development Code, a request for a local historic district expansion or creation should allow a 15-day comment period with entities that have an interest in preservation, such as the Guadalupe County Historical Commission and the Seguin Conservation Society, to provide factual information, corrections to supplied information, and express support or opposition to the designation. Both organizations were notified, and no opposition or support where mentioned. Members did provide additional historical photos and provided them to staff.

The Historic Preservation & Design Commission reviewed the application at its August meeting and voted to recommend 410 North Camp Street be included in the downtown historic district. The expansion of the district went before the Planning & Zoning Commission at their September meeting for approval as well. City Council is the final entity to approve the landmark designation.

When reviewing properties for a designation as a local landmark or for inclusion in a district, there are multiple criteria to consider, including age, significance, and alterations. The minimum threshold age for historic designation is 50 years, with alterations to a building becoming historic at the age of 50 as well. The City should also consider the architectural significance, connection to local history, ties to significant individuals, and more. For inclusion in existing districts, the City should consider if the property matches the characteristics of the existing district.

Attached to this memo is the staff report, application, photos and other information.