



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, February 16, 2016

5:30 PM

Council Chambers

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1. **Call to Order**

2. **Invocation - Council Member Tomas Castellon, Jr.**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

**Present:** 8 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Carlos Medrano, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

**Presiding:** 1 - Mayor Don Keil

5. **Hearing of Residents:**

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**

*Citizen Comments*

*Councilmember Tomas Castellon*

*He wanted to thank Emery Gallagher and the crew for the work that they did to take care of the water leak at HEB which impacted numerous businesses.*

*Councilmember Ernest Leal*

*He asked about what was going into Mona's Catering on West Kingsbury.*

6. **Presentation**

a. **16-066**

Certificate of Appreciation presented to CPS Energy for the work performed at Manuel Castilla Park - Jack Jones, Director of Parks & Recreation

*Jack Jones, Director of Parks and Recreation and Mayor Keil presented a plaque in recognition to the CPS Energy representatives for all of their work performed at Manuel Castilla Park. (Numerous members of CPS Energy were in attendance)*

## 7. Consent Agenda

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

a. [16-060](#)

City Council Minutes February 2, 2016 REGULAR  
City Council Minutes February 9, 2016 WKSHP

**The Minutes were approved.**

b. [16-050](#)

Ordinance on second reading establishing Creekside Street as a one-way street, within the City of Seguin, providing for penalties for violation thereof; providing for a severability clause; providing an effective date; and providing for publication of this Ordinance

**This Ordinance was adopted.**

Enactment No: ORD 2016-016

## 8. Action Items - Discussion and Possible Motion to Approve

a. [16-065](#)

Resolution approving an Oil, Gas and Mineral Lease with Cobra Exploration Company, LLC to allow exploration and Pooling of City owned land for the purpose of oil and gas production; and authorizing the city manager to execute the lease agreement - Andy Quittner, City Attorney

**A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-19

b. [16-072](#)

Ordinance on first reading amending the Seguin Code of Ordinances Chapter 98, Traffic and Vehicles, Article II, Traffic Control Devices, to add additional streets to no through truck traffic; and Article V, Stopping, Standing, and Parking, to redefine the type and size of trucks allowed to park

in residential neighborhoods; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Andy Quittner, City Attorney

**A motion was made by Council Member Mathis, seconded by Council Member Castellon, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**c.** [16-070](#)

Bid Award - Purchase an Asphalt Zipper for Public Works - Twila Wood, Purchasing Manager

**A motion was made by Council Member Herbold, seconded by Council Member Leal, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**d.** [16-071](#)

Resolution authorizing the sale of surplus property in accordance with the City's Disposal of Assets Policy - Twila Wood, Purchasing Manager

**A motion was made by Council Member Medrano, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-20

**e.** [16-067](#)

Resolution authorizing a grant application to the 2016-2017 Regional Solid Waste Grants Program. - Twila Wood, Purchasing Manager

**A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-21

f. [16-073](#)

Resolution authorizing a grant application to the 2016-2017 Juvenile Justice Local Grant Program. - Twila Wood, Purchasing Manager

**A motion was made by Council Member Seidenberger, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-22

g. [16-055](#)

Resolution authorizing a grant application to the 2017 Edward Byrne Memorial Justice Assistance Grant Program - Twila Wood, Purchasing Manager

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-23

h. [16-069](#)

Bid Award - Purchase of Radio Frequency Identification (RFID) Equipment for the New Library - Jacki Gross, Director of Library Services

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

i. [16-063](#)

Resolution of the City Council of Seguin Texas, awarding the bid amount of \$1,394,721.00 to Rockin Q Construction, LLC for the construction of the Walmart Water Main Extension; authorizing the City Manager to enter into a construction contract with Rockin Q Construction, LLC; and declaring an effective date - David Rabago, P.E. - Utilities Engineer

**A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-24

j. [16-078](#)

Award of Bid for South River Street Improvements - David Rabago, P.E., Utility Engineer

**A motion was made by Council Member Medrano, seconded by Council Member Dodgen, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

k. [16-015](#)

Downtown street closure requests and alcohol sales for 2016 downtown events - Kyle Kramm, Main Street Program Director

**A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

l. [16-051](#)

Resolution approving FIX-IT Facade grants for historic preservation of downtown properties; and declaring an effective date - Kyle Kramm, Main Street Program Director

**A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-25

m. [16-059](#)

Board and/or Committee Appointment - Mayor Don Keil

- a. Fire Department Volunteer Pension Board
- b. Zoning Board of Adjustments

**A motion was made by Council Member Seidenberger, seconded by Council Member Castellon, that this Action Item be approved. (Dale Skinner, Seguin Fire Chief to serve on Fire Department Volunteer Pension Board)**

**A motion was made by Council Member Herbold, seconded by Council Member Castellon, that this Action Item be approved. (Ramiro Hernandez, Jr. Regular Member and Jim Johnson Alternate on Zoning Board of Adjustments)**

**The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

9. **Acknowledgment of Bills**

a. [16-079](#)

Check Report January 30, 2016 through February 12, 2016

*The bills were acknowledged.*

10. **Executive Session**

a. [14-032](#)

Personnel Matters in accordance with Section 551.074: Annual Evaluation of City Manager and amending the Employment Agreement - Mayor Don Keil

*The regular meeting was recessed and the council went into Executive Session at 6:06 pm. The regular meeting reconvened at 7:10 pm.*

11. **Action Items - Discussion and Possible Motion to Approve**

a. [16-074](#)

Resolution of the City Council of the City of Seguin, Texas amending the Employment Agreement for the City Manager; and authorizing the Mayor to execute such agreement - Mayor Don Keil

**A motion was made by Council Member Seidenberger, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Nay:** 2 - Council Member Leal, and Council Member Castellon

**Aye:** 6 - Council Member Crabb, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-26

## **12. Adjournment**

*There being no further business before the council the meeting adjourned at 7:12 pm.*

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*Don Keil, Mayor*

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*Thalia Patlan Stautzenberger, City Secretary*