

**MEMORANDUM**

**To:** Mayor and City Councilmembers  
Douglas Faseler, City Manager

**From:** Susan Caddell, Director of Finance

**Subject:** Budget Amendments

**Date:** July 10, 2018

Attached you will find budget amendments for the Utility Fund. Along with each amendment, you will find the explanation for each of the amendments. After these amendments are approved, all funds will maintain the minimum required fund balance of three months operating expenditures as required by the City's Fund Balance Policy.

Please let me know if you have any further questions.