

City of Seguin
Finance Department
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Memorandum

Date: December 1, 2015

To: Mayor and City Councilmembers
Douglas Faseler, City Manager

From: Twila Wood
Purchasing Manager

Subject: Purchase of 8 Trucks

Staff solicited competitive bids for the purchase of vehicles authorized by the City's 2015-2016 Budget as follows:

Item	Department	Budgeted Amount	Bid Award Amount	Vendor
½ ton 4dr crew cab, 4x2	WWTP	\$30,000	\$26,717.12	Griffith Ford
½ ton, 4dr crew cab, 4x2	Public Works-ROW	\$32,000	\$26,717.12	Griffith Ford
½ ton, 4dr crew cab, 4x4	Engineering	\$28,000	\$27,901.00	Grapevine DCJ
½ ton extended cab, 4x2	Planning	\$30,500	\$22,711.00	Grapevine DCJ
1 ton, 4dr crew, utility bed, lift gate, gasoline	Qty: 2 for Water/Wastewater	\$45,000 ea.	\$37,150.66 ea.	Griffith Ford
1 ton, 4dr crew, utility bed, no lift gate, gasoline	Water/Wastewater	\$50,000	\$34,771.15	Griffith Ford
1 ton, 4dr crew, utility bed, lift gate, diesel	Public Works - Streets	\$45,000	\$44,144.90	Griffith Ford

Bids were received from four (4) vendors.

Grapevine Dodge Chrysler Jeep submitted the lowest qualified bids for the ½ ton pick-ups. Application of the City's Local Vendor Preference Policy altered the standings for the two ½ ton crew cab 4x2s but did not alter the results for the crew cab 4x4 or the extended cab 4x2. Griffith Ford of Seguin bid a price within 5% of the non-local bid and thereby should be awarded the bid for the two crew cab 4x2s.

Grande Truck Center presented the lowest qualified bid for the 1 ton crew cab truck with utility bed (no lift gate), but application of the local vendor policy altered the standings. Griffith Ford's bid was within 5% of the non-local bid and thereby should receive the award of this vehicle as well.

Griffith Ford presented the lowest qualified bid for the 1 ton crew cabs with utility bed and lift gates, both gasoline and diesel versions.

The bid tabulation is attached for your review and to provide further detail.

Delivery of all vehicles is expected in approximately 90 days.

Acceptance of the bids is recommended.