



It's real.

Meeting Agenda

City Council

Tuesday, June 26, 2018

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Jim Lievens**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [18-199](#)
Police Department Firing Range Project - Kevin Kelso, Police Chief
Attachments: [Range](#)
7. **Consent Agenda**
 - a. [18-181](#)
June 5, 2018 Regular Meeting Minutes
Attachments: [CityCouncilMeetingMinutes.6-5-2018.pdf](#)

b. [ZC 07-18](#)

Ordinance on second and final reading to consider a Zoning Change from Commercial (C) to Neighborhood Commercial (NC) for property located at 1124 #B E. Kingsbury Street (Property ID 59506), ZC 07-18

Attachments: [Staff Memo ZC 07 18](#)

[ZC 07-18 PZ Commission Report & Packet.pdf](#)

[ZC 07-18 Ordinance](#)

[ZC0718_ ExhibitA_CC.pdf](#)

8. Action Items - Discussion and Possible Motion to Approve**a. [ZC 08-18](#)**

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) and Agricultural Ranch (A-R) to Single Family Residential (R-1) for approximately 74.41 acres situated in the M Cherino Survey, Abstract 10 on FM 20, Property IDs 52355 and 52357 (ZC 08-18)- Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 08 18](#)

[ZC 08-19 & ZC 09-18 PZ Commission Report and Packet.pdf](#)

[ZC 08-18 Ordinance](#)

[ZC0818_ ExhibitA_CC.pdf](#)

b. [ZC 09-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Single Family Residential (R-1) for approximately 39.961 acres situated in the M Cherino Survey, Abstract 10 on FM 20, Property ID 52358 (ZC 09-18)-Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 09 18](#)

[ZC 08-19 & ZC 09-18 PZ Commission Report and Packet.pdf](#)

[ZC 09-18 Ordinance](#)

[ZC0918_ ExhibitA_CC.pdf](#)

c. [ZC 11-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Neighborhood Commercial (NC) to Multi Family Medium Density (MF-2) for property located at the northwest corner of N. King and E. Cedar, Property ID 129921 (ZC 11-18) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 11 18](#)

[ZC 11-18 PZ Commission Report and Packet.pdf](#)

[ZC 11-18 Ordinance](#)

[ZC1118_ ExhibitA_CC.pdf](#)

d. [VAN
05042018](#)

Ordinance on first reading to consider a Voluntary Annexation into the City of Seguin City Limits for approximately 199.63 acres situated in the AM Esnaurizar Survey, Abstract 20, Guadalupe County, Texas on Cordova Road, Property IDs 54788, 55856, 55293, and 55187 (VAN 05042018) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo VAN 05042018](#)
[Vol Annex Ordinance VAN 05042018](#)
[VAN_05042018_MapExhibit](#)

e. [18-197](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to enter into a Park Development Agreement with the WBW Development Group, LLC regarding the proposed Arroyo Ranch Subdivision; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo regarding a Park Development Agreement for the Arroyo Ranch Subdivis](#)
[Resolution approving Park Agreement with WBW for Arroyo Ranch](#)
[Park Development Agreement for Arroyo Ranch](#)
[Arroyo Ranch Park Plan Exhibit A](#)

f. [18-112](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for use of Smokey Joe Williams Baseball Field, east side of Max Starcke Park, Max Starcke Park Golf Course and the Park West Concession Building and Large Pavilion; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Facilities Use Agreement 2018](#)
[Resolution approving a one year combined Facility use agreement](#)
[SISD Facility Use Agreement 2018](#)

g. [18-200](#)

Resolution of the City Council of Seguin, Texas approving the automatic extension of the existing Agreement for the Operation of the Concession Services with RRL Concessions and proposed menu change - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Concession Agreement Automatic Extension and Menu Price Change](#)
[Resollution approving extension of RRL Concessions Contract](#)

h. [18-198](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Amendment to License Agreement between the City of Seguin and the Wilson Pottery Foundation for housing the Wilson Pottery exhibits at the Sebastopol House at no charge - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Amendment to the License Agreement with the Wilson Pottery License](#)
[Resolution Approving Second Amendment to Wilson Pottery License Agreement](#)
[Wilson Pottery Foundation Contributions to the City of Seguin Letter](#)
[Second Amendment to Wilson Potter Lease](#)

i. [18-203](#)

Street closure request for the Seguin Chamber of Commerce Seguin Softball Nationals in the 200 Block of South River Street and 100 Block East Nolte Street - Kyle Kramm, Director of Main Street and CVB

Attachments: [Seguin Softball Nationals 6-29-18.docx](#)
[Seguin Softball Nationals Map.pdf](#)

j. [18-186](#)

Ordinance on first reading amending the guidelines for street closures in the downtown historic district and the use of certain park areas - Kyle Kramm, Main Street & CVB Director

Attachments: [Council Memo - Street Closures and Event Policy Ordinance](#)
[Ordinance Amending Rules for event street closures in the downtown hisotric di](#)

k. [18-190](#)

Resolution calling for a General Election to be held on November 6, 2018, for the purpose of electing City Council Members for Districts 3,5,7 and 8; setting the filing period for a place on the ballot; and declaring an effective date. Andy Quittner - City Attorney

Attachments: [Council Memorandum - Calling November General Election](#)
[Resolution calling for a general election](#)

l. [18-185](#)

Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and the City of New Berlin for the provision of Emergency Medical Services in the incorporated area of New Berlin; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo New Berlin EMS Contract 2018](#)
[Resolution approving Interlocal for New Berlin EMS Service](#)
[Seguin-New Berlin EMS Agreement 2018](#)

m. [18-184](#)

Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and the City of Kingsbury for the provision of Emergency Medical Services in the incorporated area of Kingsbury; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Kingsbury EMS Contract 2018](#)
[Resolution approving Interlocal for Kingsbury EMS Service](#)
[Kingsbury Agreement for EMS Services 2018](#)

n. [18-195](#)

Resolution of the City Council of the City of Seguin, Texas approving the Water Rates adopted by the Schertz-Seguin Local Government Corporation for FY 2018-2019; and declaring an effective date - Amber Beard, SSLGC Assistant General Manager

Attachments: [Memo for Water Rates & Budget FY 2018-2019.pdf](#)
[Resolution approving FY 2019 water rates](#)
[SSLGC Water Rates FY2018-2019 .pdf.pdf](#)
[R18-07 - Water Rates SSLGC Signed Resolution.pdf](#)

o. [18-194](#)

Resolution of the City Council of the City of Seguin, Texas approving the Schertz-Seguin Local Government Corporation (SSLGC) FY2018-2019 Annual Operations Budget; and providing an effective date - Amber Beard, SSLGC Assistant General Manager

Attachments: [Memo for Water Rates & Budget FY 2018-2019.pdf](#)
[Resolution approving FY 2019 Budget](#)
[2018-19 Budget - SSLGC Expenses.pdf](#)
[SSLGC Budget Expense Summary FY2018-2019.pdf](#)
[R18-06 - FY Budget SSLGC Signed Resolution.pdf](#)

p. [18-196](#)

Resolution of the City Council of the City of Seguin, Texas approving the SSLGC FY2017-2018 Budget Amendment; and declaring an effective date - Amber Beard, SSLGC Assistant General Manager

Attachments: [Memo for Budget Amendment 2018.pdf](#)
[Resolution approving amendment of FY 2018 budget](#)
[SSLGC Budget Amendment](#)

q. [18-192](#)

Resolution approving the City of Seguin Travel and Expense Reimbursement Policy - Susan Caddell, Director of Finance

Attachments: [Travel Policy memo to City Council.docx](#)
[Resolution -2018 Travel and Expense Reimbursement Policy](#)
[Travel & Expense Reimbursement Policy 6-20-18.pdf](#)

- r. [18-193](#)
- Resolution authorizing the City Manager to enter into a Wholesale Water Supply Contract between the City of Seguin and New Braunfels Utilities; and declaring an effective date - Rick Cortes, Assistant City Manager
- Attachments:** [Wholesale Water Supply Agreement 2018.docx](#)
[Springs Hill Seguin Interconnect Exhibit A.PDF](#)
[Water Supply Contract v7.docx](#)
[Resolution approving regional water supply contract with NBU](#)
- s. [18-188](#)
- Water and Wastewater Rates for FY 2018-2019 - Rick Cortes, Assistant City Manager
- Attachments:** [Water Waterwater Rate Update for FY 2018-19 Final.docx](#)
[2018 06 26 Seguin Rate Pres 2.0.pdf](#)
- t. [18-170](#)
- Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Division IV, Deposit and Service Charges, to add wholesale water sales; and amending Appendix C - Fee Schedule, Chapter 102, Utilities, Article III, Water Rates, and Article IV, Wastewater Rates; providing a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances - Rick Cortes, Assistant City Manager
- Attachments:** [Ordinance Amending Appendix C to set Utility Rates and to create wholesale sa](#)
- u. [18-201](#)
- Update and approval of the 5-Year Street Capital Improvement Plan - Joe Ramos, Jr., City Engineer
- Attachments:** [Memo to Council 5-Year Street Funding & Maintenance Plan Presentation Jun](#)
- v. [18-202](#)
- Ordinance on first reading providing for the imposition of local sales tax on residential electric and gas service within the corporate limits of the City of Seguin; providing for a severability clause; providing for an effective date; and authorizing the city secretary to mail the ordinance by certified mail to the Texas Comptroller of Public Accounts - Doug Faseler, City Manager
- Attachments:** [Memo for adoption of sales tax](#)
[Cities with local sales tax and use tax on Residential use of Gas and Electricity](#)
[Ordinance reimposing sales tax on residential electric service](#)
9. **Acknowledgment of Bills**
- a. [18-182](#)
- Check Report: June 1, 2018 through June 21, 2018
- Attachments:** [Check Report \(52\).pdf](#)

10. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Section 551.072 regarding Deliberation on Real Property, Easements and Right-of-Way access for several projects - Doug Faseler, City Manager

b. [15-105](#)

Deliberate pending/contemplated litigation, settlement offer(s), public nuisance, and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code - Andy Quittner, City Attorney

11. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 22nd day of June 2018 at 4:15 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.