



It's real.

Meeting Agenda

City Council

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Tuesday, March 19, 2019

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Jeremy Roy**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Presentation**
  - a. [19-077](#)  
Seguin ISD Bond Initiative - Sean Hoffman, SISD Public Information Officer
7. **Consent Agenda**
  - a. [19-075](#)  
City Council Minutes - February 19, 2019  
**Attachments:** [CityCouncilMeetingMinutes.3-5-2019.pdf](#)

**b.**     [ZC 01-19](#)

Ordinance on second reading to consider a Zoning Change from Light Industrial (LI) to Industrial (I) for property located at 2050 Eighth Street, Property ID 114374, (ZC 01-19)

**Attachments:**   [Staff Memo ZC 01 19](#)  
                          [ZC 01-19 PZ Commission Report & Packet.pdf](#)  
                          [ZC 01-19 Ordinance.docx](#)  
                          [ZC0119 ExhibitA CC.pdf](#)

**c.**     [ZC 02-19](#)

Ordinance on second reading to consider a Zoning Change from Commercial (C) to Neighborhood Commercial (NC) for property located at 110 W. Weinert, Property 23119 (ZC 02-19)

**Attachments:**   [Staff Memo ZC 02 19](#)  
                          [ZC 02-19 PZ Commission Report & Packet.pdf](#)  
                          [ZC 02-19 Ordinance.docx](#)  
                          [ZC0219 ExhibitA CC.pdf](#)

**d.**     [19-072](#)

Ordinance on second reading amending Chapter 82, Article IV of the Seguin Codes of Ordinance by adding Section 82-111, Subdivision Entrance Signs; providing for a severability clause; providing for an effective date; and authorizing staff to publish and prepare this ordinance for submission as a supplement to the Code of Ordinances

**Attachments:**   [CC Memo Sub Entrance Signs](#)  
                          [SignOrdRevisions Subd Entrance Signs March 2019](#)

**e.**     [19-069](#)

Ordinance on second reading amending the Fiscal Year 2019 General Fund Budget of the City of Seguin, Texas and providing an effective date

**Attachments:**   [Police Department Needs Assesment memo.docx](#)  
                          [Prioritized Needs and Costs.xlsx](#)  
                          [LEOSE Expense.doc](#)

**f.**     [19-068](#)

Ordinance on second reading amending the Fiscal Year 2019 Special Revenue Fund Budget of the City of Seguin, Texas and providing an effective date

**Attachments:**   [PD Needs Assesment.doc](#)

**8.**     **Action Items - Discussion and Possible Motion to Approve**

**a.** [19-085](#)

Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances, Appendix A, Unified Development Code, Chapter 1, General Provisions, by adding a new Section 1.2.8 - Administrative Changes to the Technical Manual; providing for a severability clause, providing for an effective date, and authorizing staff to publish and prepare this ordinance as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**Attachments:** [CC Memo TechManual Sec 1.2.8](#)  
[P&Z Commission Rpt.pdf](#)  
[Ordinance\\_UDC\\_Amend TechnicalManual\\_FINAL](#)

**b.** [19-086](#)

Resolution of the City Council of the City of Seguin, Texas approving the the submission of an application to the Homeland Security Grants Division of the Governor's Office Operation Border Star grant in the amount of \$20,800.00 to aid the City in funding police overtime; authorizing the City Manager to execute all documents associated with the submission; and declaring an effective date - Dana Losey, Grants Coordinator

**Attachments:** [Border Star memo FY20](#)  
[Resolution approving of a grant for the Office of the Governor Local Boarder Se](#)

**c.** [19-080](#)

Resolution authorizing a municipal tax exemption for the 2019 Ad Valorem Taxes assessed against the historic homestead located at 308 South Erkel Avenue - Kyle Kramm, Director of Main Street and CVB

**Attachments:** [Martin Tax Abatement 2019 Memo](#)  
[Erkel Tax Abatement Resolution 2019.doc](#)  
[Martin Supporting Documentation 2019.pdf](#)

**d.** [19-081](#)

Resolution authorizing a municipal tax exemption for the 2019 Ad Valorem Taxes assessed against the historic homestead located at 617 North Guadalupe Street - Kyle Kramm, Director of Main Street and CVB

**Attachments:** [Hansen Tax Abatement 2019 Memo](#)  
[Hansen Tax Abatement 2019 Resolution.docx](#)  
[Hansen Supporting Documentation 2019.pdf](#)

- e. [19-063](#) Resolution authorizing the City Manager to enter into a contract with TSG Architects for the architectural services of the Starcke Park Pro Golf Shop remodeling; declaring an effective date - Bruce Allen, Golf Course Manager and Rick Cortes, Assistant City Manager  
**Attachments:** [Pro Shop Remodeling Plan Synopsis \(1\) \(1\)](#)  
[Resolution approving a professional services agreement with TSG for the pro st](#)  
[CSeg-GolfClubhouse\\_AEPropREV11.5.18 \(1\)](#)  
[CofSeguin\\_ClubHouse-CostEst2-19](#)
- f. [19-082](#) Resolution of the City Council of Seguin, Texas approving a finance agreement between the City of Seguin and Government Capital Corporation for the purchase of equipment for the Golf Course Department; authorizing the City Manager to execute the contract; and declaring an effective date - Susan Caddell, Director of Finance  
**Attachments:** [Memo to City Council 2019 final.docx](#)  
[Resolution golf equipment.docx](#)  
[Docs \(LP\) #8601.pdf](#)
- g. [19-078](#) Resolution authorizing the City Manager to execute a contract with Compu-Data International for purchase of a document management system; and declaring an effective date - Shane McDaniel, Director of IT  
**Attachments:** [IT Memo - Document Mgmt.docx](#)  
[Resolution approving a document management contract with Compu-Data](#)  
[City of Seguin Scanning SOW - \(Revised 2-1-2019\).pdf](#)
- h. [19-073](#) Resolution of the City Council of the City of Seguin, Texas awarding the bid for the Pavement Maintenance Project - TF-2019-20 to Lone Star Paving, in the amount of \$269,036.00 for the implementation of the street maintenance improvements; authorizing the City Manager to execute a service contract; and providing an effective date - John Donnelly, Director of Public Works  
**Attachments:** [MEMO TO COUNCIL\\_AWARD OF BID\\_TF-2019-20\\_MARCH 19, 2019.pdf](#)  
[TF-2019-20.Bid Tab](#)  
[PMP TF-2019-20\\_STREETS](#)  
[Resolution awarding bid and contract to Lone Star Paving for 2019 pavement m](#)
- i. [19-089](#) Board and/or Committee Appointments  
a. Building & Standards Commission (Alternate)  
b. ~~Planning & Zoning Commission CANCEL~~  
**Attachments:** [Council.Appointments.Mar19.docx](#)

**9. Acknowledgment of Bills****a. [19-076](#)**

Check Report: March 1, 2019 through March 14, 2019

**Attachments:** [Check Report \(64\).pdf](#)

**10. Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

**a. [18-282](#)**

Consultation with City Attorney regarding litigation MDG-RIO V vs City of Seguin  
- Andy Quittner, City Attorney

**b. [13-014](#)**

Deliberation regarding Economic Development Negotiations in accordance to Section 551.087 - Doug Faseler, City Manager

**c. [13-058](#)**

Deliberation regarding Electric Competitive Matter in accordance with Section 551.071 and 551.086 - Rick Cortes, Assistant City Manager

**11. Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 15th day of March 2019 at 3:00 p.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.