



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, March 17, 2020

5:30 PM

Council Chambers

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#### 1. Call to Order

*The City Council met in a REGULAR Called Meeting on the 17th day of March 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

#### 2. Invocation - Council Member Fonda Mathis

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 7 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

**Absent:** 1 - Council Member Ernest Leal

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*Name: Gary Vaughan  
Address: 503 S. Goodrich  
City: Seguin*

*Mr. Vaughan wanted to bring to the attention of the City that the bridge behind A-Tan in Walnut Springs needs to be looked at it. Structure is deteriorating.*

*Councilmember Wallace stated she would be leaving early due to work at the hospital.*

*Councilmember Crabb stated considering all that is transpiring she has seen the citizens of Seguin on their best behavior, and would like to ask all City Staff and first responders to encourage the citizens of Seguin to continue on their best behavior.*

*Councilmember Crabb thanked Chief Nichols for taking Councilmembers temperature before council meeting this evening.*

*Councilmember Aviles thanked all who assisted in the West Park Cleanup including City Manager, along with all the SPD Officers who attended.*

*City Manager Steve Parker thanked all within the City of Seguin, stating it is a great team to work with.*

## 6. Presentation

- a. [20-124](#) Certificates of Recognition Honoring Cobey Crow, Brad Flippin, Byron Jasek and Jaime Diaz with the Seguin Police Department.- Mayor Don Keil
- b. [20-100](#) Presentation of the 2019 Tax Abatement Compliance Report - Joshua Schneuker, Director of Economic Development
- c. [20-121](#) City of Seguin Financial Reports for the Three Months Ended December 31, 2019 - Susan Caddell, Director of Finance

## 7. Consent Agenda

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Present:** 8 - Council Member Mark Herbold, Mayor Don Keil, Council Member Fonda Mathis, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Absent:** 1 - Council Member Ernest Leal

- a. [20-101](#) City Council Meeting Minutes of March 3, 2020  
**This Minutes was approved**
- b. [20-092](#) Ordinance on second and final reading amending the fiscal year 2020 General Fund Budget of the City of Seguin, Texas; and declaring an effective date  
**This Ordinance was adopted**  
Enactment No: ORD 2020-017
- c. [20-093](#) Ordinance on second and final reading amending the fiscal year 2020 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date  
**This Ordinance was adopted**  
Enactment No: ORD 2020-018

d. [20-096](#)

Ordinance on second and final reading amending the Fiscal Year 2020 Special Revenue Fund Budget of the City of Seguin, and declaring an effective date

**This Ordinance was adopted**

Enactment No: ORD 2020-019

e. [20-097](#)

Ordinance on second and final reading amending the Fiscal Year 2020 Debt Service Budget of the City of Seguin, Texas, and declaring an effective date

**This Ordinance was adopted**

Enactment No: ORD 2020-020

f. [ZC-02-2020](#)

Ordinance on second and final reading to consider a Zoning Designation to Single Family Residential 2 (R-2) for approximately 88.3 acres of property located on Cordova Road (ZC 02-2020)

**This Zoning Ordinance was adopted**

Enactment No: ORD 2020-021

8. **Action Items - Discussion and Possible Motion to Approve**a. [ZC 01-2020a](#)

Public Hearing and Ordinance on first reading to consider a Zoning Designation to Single Family Residential 2 (R-2) for the 1200 block of Cordova Rd, approximately 94.20 acres, consisting of two tracts with property IDs 55918 & 55916 (ZC 01-2020) - Pamela Centeno, Director of Planning & Codes

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-028

b. [ZC 03-2020a](#)

Public Hearing and Ordinance on first reading to consider a Zoning Designation to Single Family Residential 2 (R-2) for property in the 2200 block of Rudeloff Rd, approximately 153.12 acres, consisting of one tract with

property ID 55289 (ZC 03-2020) - Pamela Centeno, Director of Planning & Codes

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Crabb, seconded by Council Member Rangel, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-030

c. [20-057](#)

Ordinance on first reading amending the Seguin Code of Ordinances Appendix C - Fee Schedule, Chapter 18, Article II Building Codes; providing for an effective date, publication, and severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**A motion was made by Council Member Herbold, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-026

d. [20-120](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Governor, Public Safety Office, Homeland Security Grants Division, FY2021 Local Border Security Program - Kathy I. Wood, Grants Administrator

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-025

e. [20-116](#)

Resolution of the City Council of the City of Seguin, Texas adopting the Parks,

Recreation, Open Space and Trails Master Plan - Jack Jones, Director of Parks and Recreation

**A motion was made by Council Member Roy, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-026

f. [20-123](#)

Resolution of the City Council of the City of Seguin, Texas waiving the Seguin Coliseum Facility Rental Fees for Non-Response Follow Up Training Operations on behalf of the 2020 Decennial Census; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**A motion was made by Council Member Rangel, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-027

g. [20-122](#)

Approval of Quarterly Investment Report for Quarter Ended December 31, 2019 - Susan Caddell, Director of Finance

**A motion was made by Council Member Mathis, seconded by Council Member Aviles, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

h. [20-107](#)

Resolution authorizing the FY19-20 technology capital project purchase in the amount of \$163,913.08 from Freeit Data Solutions, Inc. in support of the city's systems infrastructure year one upgrade - Shane McDaniel, Director of IT

**A motion was made by Council Member Rangel, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-028

i. [20-117](#)

Resolution awarding a tax exemption for the Recorded Texas Historic Landmark located at 308 South Erkel - Kyle Kramm, Main Street & CVB Director/Historic Preservation Officer

**A motion was made by Council Member Mathis, seconded by Council Member Roy, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-029

j. [20-118](#)

Resolution awarding a tax exemption for the Recorded Texas Historic Landmark located at 617 North Guadalupe Street - Kyle Kramm, Main Street & CVB Director/Historic Preservation Officer

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-030

k. [20-115](#)

Resolution authorizing certain action including proceedings in eminent domain in connection with the acquisition of permanent easements and temporary construction easements from Jose Samuel A. Abreu-Sanchez and William and Patricia Funderburg in connection with the FM 758 Sanitary Sewer Extension Project; ratifying all actions taken to date towards such acquisition of land; declaring each section of the Resolution to be severable one from the other in the event that any section is determined to be invalid; and declaring an effective date - Andy Quittner, City Attorney

**A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-031

I. [20-103](#)

Appointment to Boards and/or Committees

- a. Commission on the Arts
- b. Parks and Recreation Advisory Board

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Appointment be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Herbold, Council Member Mathis, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

9. **Acknowledgment of Bills**

*The bills were acknowledged.*

a. [20-102](#)

Check Report: March 2, 2020 through March 13, 2020

10. **Executive Session**

*The regular meeting was recessed and the council went into Executive Session at 6:26 pm. The regular meeting reconvened at 7:07 pm.*

a. [13-053](#)

Deliberation regarding Economic Development Negotiations in accordance with Section 551.071 and 551.087 - Steve Parker, City Manager

11. **Adjournment**

*There being no further business before the council the meeting adjourned at 7:07 pm.*

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**Don Keil, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**