

MEMORANDUM

To: Seguin City Council; Steve Parker, City Manager

From: Mark D. Kennedy, City Attorney

Date: July 1, 2025

Subject: Capital Improvement Funding Agreement – City of Seguin and Springs Hill Special Utility District (SHSUD)

Background:

The City of Seguin and Springs Hill Special Utility District (SHSUD) are both undertaking water utility improvements in the same geographic area. One of the properties impacted by both projects is owned by the Seguin Independent School District (SISD).

Purpose:

To reduce disruption to SISD property and improve project efficiency, the City has proposed a cooperative approach. The City would construct SHSUD's waterline concurrently with its own within an established easement. SHSUD would reimburse the City on a pro rata basis. Following completion, the Permanent Utility Easement would be shared between the two entities.

Recommendation:

Staff recommends approval of the Capital Improvement Funding Agreement between the City and SHSUD in alignment with the above plan.

Action Requested:

Authorize the City Manager to execute the Capital Improvement Funding Agreement with SHSUD related to the SEDC 121 Project.

Effective Date:

This action will take effect upon adoption by the City Council.