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# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Public & Virtual Meeting Agenda

### City Council

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Tuesday, April 2, 2024

5:30 PM

Council Chambers

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This City Council Meeting can be viewed live at:  
[https://cityofseguintx.granicus.com/MediaPlayer.php?publish\\_id=ce7519e8-12ff-4a08-be8b-295670b68140](https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=ce7519e8-12ff-4a08-be8b-295670b68140)

1. **Call to Order**
2. **Invocation - Council Member**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Consent Agenda**
  - a. [24-170](#) City Council Meeting Minutes of March 15, 2024  
**Attachments:** [CC.Meeting.Minutes March 19, 2024](#)
  - b. [24-169](#) Check Report: March 16, 2024 to March 28, 2024  
**Attachments:** [Check Report 03162024 - 03282024](#)

- c. [24-152](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Lyman and Alison Skolaut for two properties in Guadalupe County (Property ID No. 138671 and 52457) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes  
**Attachments:** [Staff Memo ETJ Release Request from Skolaut](#)  
[Petition Release\\_Skolaut](#)  
[Resolution Release\\_Skolaut](#)
- d. [24-127](#) Ordinance on second reading amending the Seguin Code of Ordinances Appendix C - Fee Schedules, Chapter 102, Utilities, Article III, Water Modeling Fee; and Article IV Wastewater Modeling Fee; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances  
**Attachments:** [Council Memo 3-19-2024](#)  
[Ordinance 3-19-2024](#)  
[On Call Tasks Summary](#)
- e. [24-146](#) Ordinance on second reading amending the Fiscal Year 2024 General Fund budget of the City of Seguin, Texas  
**Attachments:** [Mid Year memo 2024](#)  
[Mid Year General Fund 24](#)
- f. [24-147](#) Ordinance on second reading amending the Fiscal Year 2024 Utility Fund Budget of the City of Seguin, Texas  
**Attachments:** [Mid Year Utility Fund 24](#)
- g. [24-148](#) Ordinance on second reading amending the Fiscal Year 2024 Special Revenue Fund Budget of the City of Seguin, Texas  
**Attachments:** [Mid Year Special Revenue Fund FY24](#)

7. **Action Items - Discussion and Possible Motion to Approve**

- a. [24-150](#) Consideration and Approval of an Ordinance authorizing the issuance of "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2024"; providing for the payment of said certificates by the levy of an Ad Valorem Tax upon all taxable property within the City and further securing said Certificates by a lien on and pledge of the pledged revenues of the system; delegating the authority to certain City Officials and Staff to approve and execute certain documents relating to the sale of Certificates; authorizing the execution of any necessary engagement agreement with the City's financial advisors; and providing an effective date - Duane Westerman, SAMCO Capital Markets
- Attachments:** [City Council Memo for Bond Issuance](#)  
[Letter](#)  
[Motion Language](#)  
[1. Ordinance](#)
- b. [24-162](#) Resolution of the City Council of the City of Seguin, Texas approving a mid-year budget amendment for the Schertz/Seguin Local Government Corporation; and declaring an effective date - Andrew McBride, General Manager SSLGC
- Attachments:** [Memo for Budget Amendment](#)  
[City Council Resolution - SSLGC Budget Amendment](#)  
[SSLGC R24-08 - Mid Year Budget Amendment](#)
- c. [24-161](#) Resolution authorizing the City Manager to execute an Additional Services Amendment to the Professional Services Agreement with BGE, Inc. in the amount of \$103,212.42 for the Rudeloff Road Phase II Project - CSJ# 0915-46-049; and declaring an effective date - Jennifer Shortess, P.E., CFM - Assistant Director of Engineering & Capital Projects
- Attachments:** [2024-04-02 Memo BGE Rudeloff II PSA CO2](#)  
[2024-04-02 Resolution Rudeloff PSA Amendment](#)  
[Rudeloff Road Supplemental Agreement #2](#)  
[BGE Rudeloff II Resolution No. 2021R-144 Fully Executed](#)  
[BGE Rudeloff II Amendment #1](#)

- d. [24-154](#) Public Hearing and Resolution to award the construction contract for the Rudeloff Road Improvement Project CSJ 0915-46-045 from SH 46 to Huber Road in the amount of \$15,394,288.26 to Sterling Delaware Holding Company; authorizing the City Manager to execute a contract; and providing an effective date - Jennifer Shortess, P.E., CFM, Assistant Director of Capital Projects/Engineering  
**Attachments:** [2024-04-02 Memo Rudeloff I Construction Award](#)  
[2024-04-02 Resolution - Rudeloff Road Construction](#)  
[Rudeloff Road Bid Award Recommendation](#)  
[Rudeloff Road Bid Award Recommendation Letter](#)  
[TxDOT Concurrence Letter](#)
- e. [ZC](#)  
[02-24 CC](#) Public Hearing and Ordinance on first reading to consider a Zoning Change from Public (P) to Single-Family Residential (R-1) for a property located at 735 Beale Street, property ID: 28513 (ZC 02-24)- Pamela Centeno, Director of Planning and Codes  
**Attachments:** [Staff Memo ZC 02 24](#)  
[Planning Commission report and agenda packet](#)  
[ZC 02-24 Ordinance](#)  
[ZC 02-24 ExhibitA CC](#)
- f. [24-166](#) Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to approve a Purchase Order with Caldwell Country Ford d/b/a Rockdale Country Ford regarding a BuyBoard cooperative purchasing quote in the amount of \$53,533 for the purchase and delivery of a 2024 Ford Super Duty F-250 pickup truck for the Parks and Recreation Department; and declaring an effective date - Jack Jones, Director of Parks and Recreation.  
**Attachments:** [Memo regarding the purchase of a Parks Truck](#)  
[Caldwell County Ford dba Rockdale Country Ford Parks Truck Quote](#)  
[Resolution\(F250.Truck\)\(Caldwell.Country.Ford\)](#)
- g. [24-164](#) Ordinance on first reading amending the City of Seguin's Unified Development Code Sections 3.4.3 Land Use Matrix, 3.5 Limited Uses, and Chapter 7 Definitions; providing a severability clause; authorizing City Staff to prepare this ordinance for submission as a supplement to the Code of Ordinances; providing for publication; and providing for an effective date - Kyle Kramm, Main Street & CVB Director/HPO  
**Attachments:** [Council Memo; Vape and CBD Shops](#)  
[Draft Ordinance - Vape & CBD Shop](#)  
[Vape CBD Shops Summary](#)

**8. Closed Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

- a. [24-160](#) EXECUTIVE/CLOSED SESSION MEETING - An executive/closed session meeting will be held pursuant to sections 551.071(2) and 551.072 of the Texas Government Code (consultation with attorney and deliberation regarding property negotiations) for the City Council to deliberate and/or consult with and seek advice from its attorney(s) regarding the purchase, exchange, lease, and/or value of real property associated with the Walnut Branch - GLO Project in Seguin, Texas. Possible action may follow in Open Session.

**9. Reconvene into Regular City Council Meeting and Consider Action on Items as a Result of Closed Session****10. Adjournment****CERTIFICATE**

**I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 28th day of March 2024 at 12:30 p.m.**

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**Kristin Mueller  
City Secretary**

**The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.**