

CITY OF SEGUIN



To: City of Seguin Mayor and City Council
From: Jack Jones, Director of Parks and Recreation
Through: Steve Parker, City Manager
Mark Kennedy, City Attorney
Date: March 17, 2026
Subject: Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances.

It's real.

Historical Background

The State of Texas Department of Family and Protective Services administers State regulations and general licensing procedures for all child-care facilities. Municipalities can choose to be exempt from the licensing requirements and applicable State regulations if certain conditions are met, provided the municipality annually adopts ordinance standards of care after a public hearing. Additionally, the following criteria must be met to receive/continue the exemption:

- Standards of Care are provided to the parents of each program participant.
- At a minimum, Ordinance includes staffing ratios; staff qualifications; facility, health, and safety standards; and mechanisms for monitoring and enforcing the adopted local standards.
- Parents are informed that the program is not operated nor advertised as a licensed daycare.

Action Requested

As part of the State's requirement for exemption, the City of Seguin will hold an annual Public Hearing regarding the Standards of Care for Youth Recreation Programs, and City Council will formally adopt them as part of an Ordinance. The 2026-2027 Program Handbook JAAM After-School Program & 'Just for Kids' Summer Day Camp is considered our Standards of Care for Youth Recreation Programs and given to all parents in the programs, including being posted online.

Differences contained in the 2026-2027 Program Handbook from 2025-2026 include:

- An updated weekly fee rate for the Just for Kids Summer Day Camp program reflecting a \$10 increase in accordance Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 74-Parks and Recreation.
 - "Day camp weekly rates are \$120 per child."
- An updated check-in policy requiring children to check in at the designated meeting area ensuring consistent supervision, stronger safety procedures, and accurate headcounts before traveling to any off-site locations.

- “Children must check-in at the designated meeting area (i.e. typically a Seguin ISD school campus) immediately upon arrival to the program. Children are not permitted to check-in at an off-site location (e.g. Wave Pool, etc.).”

Procurement Methodology & Funding Source

N/A

Staff Recommendation

At their meeting on March 2, 2026, the Parks and Recreation Advisory Board unanimously recommended approval for City Council consideration of the Standards of Care for Youth Recreation Programs (Exhibit “A”, 2026-2027 Program Handbook JAAM After-School Program & ‘Just for Kids’ Summer Day Camp). City staff recommends approval on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances.

ATTACHMENTS

- Exhibit “A”, 2026-2027 Program Handbook JAAM After-School Program & ‘Just for Kids’ Summer Day Camp