



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, February 20, 2024

5:30 PM

Council Chambers

The City Council Meeting can be viewed live at:
[https://cityofseguintx.granicus.com/MediaPlayer.php?
publish_id=2d3f3e9d-407d-4ab0-a85c-4e5978ff76a1](https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=2d3f3e9d-407d-4ab0-a85c-4e5978ff76a1)

1. **Call to Order**
2. **Invocation - Council Member Chris Rangel**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [24-072](#) Career & Technical Education Month Proclamation
Attachments: [2024 Career and Technical Education Month Proclamation](#)
 - b. [24-075](#) Engineers Week Proclamation
Attachments: [Engineers Week 2024](#)

- c. [24-074](#) Presentation & discussion on brush all grapple truck service, John Donnelly, director of Public Works
Attachments: [all grapple truck service memo 1-9-241 - PH Edits.docx](#)
[brush all grapple 1-16-24 \(002\).docx](#)
7. **Consent Agenda**
- a. [24-097](#) January 19, 2024 City Council Workshop Minutes and February 6, 2024 City Council Regular Meeting Minutes
Attachments: [CC.Workshop.Minutes January 19, 2024](#)
[CC.Meeting.Minutes February 6, 2024](#)
- b. [24-104](#) Check Report: February 3, 2024 to February 16, 2024
Attachments: [Check Report 02032024 - 02162024](#)
- c. [24-020 CC](#) Ordinance on second reading to consider amendments to the City of Seguin's Unified Development Code (UDC) Sections 1.2.1 & 1.2.2 Officials- Authority and Responsibilities of the City Council and Planning and Zoning Commission, and Section 3.2.18 Planning Unit Development.
Attachments: [CC Memo UDC PUD District 2024](#)
[Planning Commissioner Report-UDC Amendments 3.2.18, 1.2.1, 1.22](#)
[Ordinance PlannedUnitDev 2024](#)
- d. [24-048](#) Ordinance on second reading amending the Seguin Code of Ordinances Chapter 98, Traffic and Vehicles, Article II, Traffic Control Devices, Section 98-40, Designation of No Through Truck Traffic Streets by adding East Pine Street to the list; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances.
Attachments: [2024-02-06 Memo E Pine St thru trucks](#)
[2024.02.06 Ordinance_No Thru Trucks_E Pine](#)
[E. Pine St. \(809 E Pine St\)](#)
[2024.01.12 Request](#)
- e. [24-052](#) Comprehensive Safety Action Plan Safe Streets and Roads for All (SS4A) Study Review Committee and Transportation + Mobility Master Plan (TMMP) Advisory Committee Appointments. Melissa Reynolds, Director of Engineering & Capital Projects - Jennifer R. Shortess, PE, CFM - Assistant Director of Engineering & Capital Projects
Attachments: [CC Memo Advisory Committees Feb 2024](#)

- f. [24-073](#) 2024 Downtown Street Closures and Sale of Alcohol Requests - Kyle Kramm, Main Street & CVB Director/HPO.
Attachments: [City Council Memo Street Closures 2024](#)
- g. [24-079](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by David and Cynthia Cox for three properties in Guadalupe County (Property ID's 70322, 70336 and 70324) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo_ETJ Release Request from Cox](#)
[Resolution Release_Cox](#)
[Petition Release_Cox](#)
- h. [24-080](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Jason Lewis for two properties in Guadalupe County (Property ID's 150515 and 156801) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo_ETJ Release Request from Lewis J](#)
[Resolution Release_Lewis J](#)
[Petition Release_Lewis J](#)
- i. [24-086](#) Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the U.S. Department of Homeland Security, Federal Emergency Management Agency, Assistance to Firefighters Grant Program. - Kathy Wood, Grant Administrator
Attachments: [02-20-2024_City Council MEMO to Submit Assistance to Firefighter Grant \(AF\)](#)
[Resolution.Fire.Grant](#)
- j. [24-087](#) Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Governor, Public Safety Office, Homeland Security Grants Division, FY2025 Local Border Security Program. - Kathy Wood, Grant Administrator
Attachments: [02-20-2024_City Council MEMO to submit FY25 LBSP Application](#)
[02-20-2024_City Council RESOLUTION to submit FY25 LBSP Application](#)

- k. [24-096](#) Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Governor, Public Safety Office, Homeland Security Grants Division, State and Local Cybersecurity Grant Program - Mltigation Projects, FY2025.- Kathy Wood, Grant Administrator
Attachments: [02-20-2024 City Council MEMO to submit FY25 SLSGP-Mitigation Application](#)
[02-20-2024 City Council RESOLUTION to submit FY25 SLSGP-Mitigation Ap](#)
- l. [24-099](#) Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Governor Public Safety Office, Homeland Security Grants Division, State and Local Cybersecurity Grant Program- Assessment and Evaluation Projects, FY 2025 - Kathy Wood, Grants Administrator
Attachments: [02-20-2024 City Council MEMO to submit FY25 SLSGP-Assessment and Eval](#)
[02-20-2024 City Council RESOLUTION to submit FY25 SLSGP-Assessment a](#)

8. **Action Items - Discussion and Possible Motion to Approve**

- a. [24-049](#) Public Hearing and Resolution authorizing the City Manager to enter into of a Professional Services Agreement with Kimley-Horn for the design and other engineering services to implement Railroad Quiet Zones in Seguin; and establishing an Effective Date. - Melissa Reynolds, P.E., CFM - Director of Engineering & Capital Projects
Attachments: [2024.02.06 Memo RRQZ PSA](#)
[PSA - Kimberly Horn - RRQZ-FINAL](#)
[Resolution.Kimley.Horn](#)
- b. [24-085](#) Public Hearing and Resolution authorizing the City Manager to enter into a Reimbursement Agreement for Quiet Zone Services with Union Pacific Railroad; and establishing an Effective Date. Melissa Reynolds, P.E., CFM - Director of Engineering & Capital Projects
Attachments: [2024.02.20 Memo UP Reimb. Agreement \(1\)](#)
[2024.02.20 Resolution UP Reimb. Agreement](#)
[2024-01-09 QZRA TX187001](#)

- c. [24-089](#) Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Jack Jones, Director of Parks and Recreation.
- Attachments:** [Memo for Standards of Care for 2024-2025](#)
[2024-2025 JAAM Parent Handbook](#)
[Ordinance.Amend.Standards.of.Care](#)
- d. [24-042](#) Resolution authorizing the purchase of 40 transformers in various sizes for use on new development projects and restocking purposes by the Electric Utilities department declaring date-Adam Ryals, Manager Utility Warehouse and Rick Cortes Deputy City Manager
- Attachments:** [Agenda Item Memo 1.12.24 Transformers](#)
[Resolution 40 Transformers 1.12.24](#)
[Bid Tab AF-2024-11 Transformers](#)
- e. [24-106](#) Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin, Texas and Meadowlake Water Control and Improvement District 1
- Attachments:** [Meadowlake.Memo.Feb.20.2024](#)
[1. Resolution](#)
[2. Secretary Certificate - Interlocal Agreement](#)
[SEGUIN COs 2024 INTERLOCAL AGREEMENT](#)
- f. [24-101](#) Ordinance on first reading of the City Council of Seguin, Texas amending Chapter 46, Article VIII, to amend the City of Seguin Noise Ordinance; authorizing City Staff to prepare this ordinance as a supplement to the City Code of Ordinances; providing for a severability clause; providing for publication; and declaring an effective date. Mark Kennedy, City Attorney
- Attachments:** [Noise.Ordinance.Memo](#)
[Council Noise Ord Presentation](#)
[Noise.Ordinance \(2024.Amendment\)\(Final\)\(Redline\)](#)

- g. [24-094](#) Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapters 50; providing for a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances; Greg Dreiss, Fire Marshal
Attachments: [Council Memo Permit Fee Changes 2024](#)
[Modified Permit Fee 2024](#)
[Ordinance.Amending.Ch.50.App.C](#)
- h. [24-092](#) Ordinance on first reading amending the 2018 International Fire Code; providing for a severability clause, providing for an effective date; providing for publication of this ordinance; and authorizing staff to submit this ordinance as a supplement to the Code of Ordinances, Greg Dreiss, Fire Marshal.
Attachments: [Council Memo fire code amendments 2024](#)
[Ordinance amending 2018 International Fire Code updates](#)
- i. [24-064](#) Resolution declaring a retired Unimac gear extractor as Surplus Property; authorizing its transfer to the New Berlin Volunteer Fire Department; and declaring an effective date - Dale Skinner, Fire/EMS Chief
Attachments: [Council Memo Extractor Donation 2024](#)
[Extractor Asset Disposal Form](#)
[Gear.Extractor.Surplus.Property\(Resolution\)](#)
- j. [24-081](#) Resolution approving the trade in of retired Medic Unit #318 as part of the purchase of a Medic unit; and declaring an effective date - Dale Skinner, Fire/EMS Chief
Attachments: [Seguin Estimate Q2781-1](#)
[Council Memo Ambulance Trade In 2024](#)
[Resolution.Trade.318](#)
- k. [24-084](#) Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a Community Project Funding request to the Office of Congresswoman Monica De La Cruz for inclusion in the FY2025 U.S. House of Representatives Appropriation Committee funding requests. - Kathy Wood, Grant Administrator
Attachments: [02-20-2024_City Council MEMO to Submit Community Project Funding](#)
[Activty Center Board Resolution to BGC](#)
[Resolution.Community.Project.Funding](#)

- I. [24-100](#) Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Governor, Public Safety Office, Operation Lone Star Grant Program, FY2025. - Kathy Wood, Grant Administrator
- Attachments:** [02-20-2024 City Council MEMO to submit FY25 Operation Lone Star Applicati](#)
[02-20-2024 City Council RESOLUTION to submit FY25 Operation Lone Star A](#)

- m. [24-088](#) Resolution authorizing the execution of the Second Amendment to the Performance Agreement between the Seguin Economic Development Corporation and Yukon Venture Partners, LLC. - Josh Schneuker, Director of Economic Development
- Attachments:** [2024-02-20 Yukon PA Amendment 2 Memo \(Seguin CC MTG\)](#)
[SEDC Resolution 2024-05 Yukon Ventures 2nd Amendment](#)
[Resolution Second Amendment Yukon Performance Agreement \(Seguin City C](#)
[Second Amendment Yukon PA](#)

9. **Closed Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

- a. [24-090](#) Pursuant to Section 551.087 of the Texas Government Code - Deliberation Regarding Economic Development Negotiations (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. (2) to deliberate the offer of a financial or other incentive to a business prospect.
- Project Jackpot
 - Project DIY
- b. [24-095](#) Pursuant to Sections 551.071(2) and 551.086 of the Texas Government Code - Consultation with Attorney (1) for the City Council to deliberate and/or consult with and seek advice from its attorney(s) regarding certain City utilities and/or arrangements with the wholesale providers for certain City utilities. Possible action may follow in Open Session.
- c. [24-102](#) Pursuant to Sections 551.071(2) and 551.072 of the Texas Government Code - Consultation with Attorney and Deliberation Regarding Property Negotiations (1) for the City Council to deliberate and/or consult with and seek advice from its attorney(s) regarding prospective use and/or lease of City of Seguin Parks facilities.

10. **Reconvene Regular Council Meeting Action and Consider Action on Items as a Result of Closed Session.**

11. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 16th day of February 2024 at 2:00 p.m.

Kristin Mueller
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.