

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Melissa Reynolds, P.E., CFM – Director of Engineering & Capital Projects

Through: Rick Cortes, Deputy City Manager

Subject: Union Pacific Reimbursement Agreement

Date: February 13, 2024

Requirements of initiation of a Quiet Zone analysis for the City of Seguin include multiple meetings that will include participants representing the rail line owner, Union Pacific Railroad (UPRR). Attendance of these representatives is necessary at the Diagnostic Review Team meeting and various other coordination efforts. Any such participation of UPRR and/or evaluation of projects that may impact the railroad, requires execution of a Reimbursement Agreement.

Union Pacific Railroad requires the “Public Authority” wishing to move forward with any project that may impact their right-of-way to enter into a standard Reimbursement Agreement. The City wishes to initiate a Railroad Quiet Zone Project evaluation, which will trigger the need for such an agreement. City staff and legal have reviewed the proposed agreement and recommend its execution in order to allow the City to begin the evaluation and design Seguin Railroad Quiet Zones.

The reimbursement agreement indicates an estimated reimbursement of \$50,000. This cost will be over the estimated budget for FY2024 and will be accounted for with a mid-year budget adjustment of \$15,000.

Staff will be available to answer any questions at the February 20th, 2024 City Council meeting.