



To: Mayor Dodgen and Council Members
Steve Parker, City Manager

From: Dale Skinner, Fire Chief

Date: May 11, 2026

Re: Recommendation to Enter into a Contract for Architectural Services with Martinez Architects

Historical Background

City staff solicited qualifications for architectural services for the proposed fire station 4 project. A total of twenty-four (24) firms submitted Statements of Qualifications in response to the solicitation.

A review committee evaluated and scored all submitted qualifications based on the established selection criteria. Following the evaluation process, the committee identified the top three (3) ranked firms for interviews.

After completing the interview process and further deliberation, the review committee unanimously selected Martinez Architects as the most qualified firm to provide architectural services for the project. The committee determined that Martinez Architects demonstrated the strongest overall qualifications, project understanding, experience, and ability to successfully meet the City's needs.

Based on the committee's recommendation, staff recommends that the City Council authorize the City Manager to enter into a contract with Martinez Architects for architectural services.

Action Requested

Authorize the City Manager to execute a contract with Martinez Architects for architectural and engineering services in connection with the design and construction of fire station 4.

Procurement Methodology & Funding Source

The department was approved funding for this project during the FY2026 fiscal year. Fees for this service are not to exceed \$791,500.00.

Staff Recommendation

Staff recommends the approval of the City Manager to execute a contract with Martinez Architects for architectural and engineering services in connection with the design and construction of fire station 4

Attachments

Contract
Resolution

Respectfully,



Dale Skinner
Fire Chief