Parks & Recreation

To: Mayor and City Council Members
Doug Faseler, City Manager

From: Jack Jones, Director of Parks and Recreation

Through: Rick Cortes, Assistant City Manager

Date: October 20, 2015

Subject: **Resolution adopting a Sports Field Reservation/Allocation and Use Policy; declaring an effective date.**

With the addition of the three large athletic/soccer fields at Park West, there is a need for the City Council to adopt a Sports Field Reservation/Allocation and Use Policy that governs the use of all City of Seguin athletic fields. This policy serves to create a standardized approach to sports field allocation and fee assessment for all users by establishing procedures and criteria for the reservation of sports fields owned by the City. It also describes specific rules and regulations governing the use of sports fields in Seguin. The fees in the proposed policy have already been adopted in Appendix C - Fee Schedule, Chapter 74 Parks and Recreation, Streets and Other City Facilities in the Seguin Code of Ordinances.

Public access to the City of Seguin's sports fields is a balancing act that involves many factors with the goal of providing high quality sports fields for the use and enjoyment of Seguin residents while protecting taxpayer investment related to all sports fields. Some of the factors include, but are not limited to, the following:

- Existing Facility Use Agreements with youth and adult sports associations for sanctioned league games, tournaments, and practices as outlined in their agreements with the City.
- Seasonal field maintenance.
- Sports turf management procedures.
- Community preferences.

The Parks and Recreation Advisory Board reviewed and recommended approval for City Council consideration of the Sports Field Reservation/Allocation and Use Policy at their meeting on October 5, 2015. The purpose for bringing this item before the City Council for approval is to receive feedback regarding content of the Sports Field Reservation/Allocation and Use Policy. Staff wishes to ensure that this policy meets the needs, standards, and expectations of the community.

Staff recommends approval of a resolution adopting the Sports Field Reservation/Allocation and Use Policy as presented.