



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes City Council

Tuesday, October 20, 2015

5:30 PM

Council Chambers

1. **Call to Order**

2. **Invocation - Council Member Tomas Castellon Jr.**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

Present: 7 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

Presiding: 1 - Mayor Don Keil

Absent: 1 - Council Member Carlos Medrano

5. **Hearing of Residents:**

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.

6. **Presentation**

a. [15-339](#)

Certificate of Recognition presented to Diana Casas for "Making a Difference" within her community - Council Member Jeannette Crabb

Mayor Don Keil presented Diana Casas with a certificate of recognition for making a difference in her community with her volunteer work at Manuel Castilla Park.

b. [15-340](#)

Certificate of Recognition presented to Julian Leal for "Making A Difference" within his community - Council Member Tomas Castellon

Mayor Don Keil presented Julian Leal with a certificate of recognition for making a difference in his community with his volunteer work at Manuel Castilla Park and the new park, Park West.

c. [15-330](#)

Presentation regarding the proposed work to be done at Manuel C. Castilla Park by CPS Energy as part of their Day of Caring event to fulfill Section 3(c) of the Tax Exemption Settlement Agreement - Jack Jones, Director of Parks and Recreation

Jack Jones, Director of Parks and Recreation presented to the council information regarding the proposed work to be done at Manuel C. Castilla Park. Improvements funded by the funds include the following:

**Construction of a large, multi-use athletic field that included adding topsoil, irrigation, and hydro-seed.*

**Renovation of the existing walking track that included digging up the old track surface, re-compacting the sub-grade, and adding almost 2 inches of new asphalt.*

**Adding a sidewalk from the parking lot, lighting, and electricity to the medium sized group picnic shelter.*

In addition, as part of the Tax Exemption Settlement with CPS Energy, CPS is required to seek volunteers from the among CPS Energy employees to construct and install improvements and make repairs to Manuel C. Castilla Park as agreed upon.

The following is a list of proposed improvements.

**Add a concrete sidewalk from existing sidewalk on West Martindale St. to the existing flag pole area.*

**Add new benches and replace existing benches with matching benches.*

**Replace tops and seats of existing picnic tables or purchase new ones to replace.*

**Add plants, bushes and trees.*

**Replace existing bleacher near the basketball court with a new three row aluminum bleacher.*

7. **Consent Agenda**

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

a. [15-345](#)

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The Minutes were approved.

b. [ZC 26-15](#)

Ordinance on second reading to consider a Zoning Change request from Single-Family Residential to Multi-Family 3 for the property located at the 1400 Blk of Barnes Dr., a portion of Abstract 35, John Sowell Survey, approx. 4.91 acres, Property ID 19568 (ZC 26-15)

This Zoning Ordinance was adopted.

Enactment No: ORD 2015-76

c. [ZC 25-15](#)

Ordinance on second reading to consider a Zoning Change request from Commercial to Duplex-2 for the property located at the 1700 Blk of W. Court St., Abstract 11, J D Clements Survey, approx. 11.804 acres, Property ID 52986 (ZC 25-15)

This Zoning Ordinance was adopted.

Enactment No: ORD 2015-77

d. [ZC 24-15](#)

Ordinance on second reading to consider Zoning Changes from Pre-Development to Agricultural Ranch, Commercial, Neighborhood Commercial, and Single-Family Residential for properties located in an area along W. Kingsbury, SH 46S, Burges St., Zunker St. and W. Court, approx. 155.28 acres, Group 4C (ZC 24-15)

This Zoning Ordinance was adopted.

Enactment No: ORD 2015-78

e. [ZC 22-15](#)

Ordinance on second reading to consider Zoning Changes from Pre-Development to Agricultural Ranch, Commercial, Light Industrial, Neighborhood Commercial, and Public for properties located in an area along W New Braunfels, Fleming Dr., C H Matthies Jr. Drive, and IH 10W, approx. 63.91 acres, Group 4A (ZC 22-15)

This Zoning Ordinance was adopted.

Enactment No: ORD 2015-79

f. [ZC 23-15](#)

Ordinance on second reading to consider Zoning Changes from Mixed and Pre-Development to Commercial, Duplex-2, Multi-Family 1, Multi-Family 2, Manufactured Home Park, Public and Single-Family Residential for properties located in an area along San Antonio Ave, N. Vaughan, Vickers, Prexy, and W. Court, approx. 74.48 acres, Group 4B (ZC 23-15)

This Zoning Ordinance was adopted.

Enactment No: ORD 2015-80

g. [15-298](#)

Ordinance on second reading amending 3.4.3- Land Use Matrix and 3.5.3- Limited Uses Development Standards of the Seguin Unified Development Code, providing for a severability clause, providing for publication of this ordinance, providing for an effective date; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

This Ordinance was adopted.

Enactment No: ORD 2015-81

8. Action Items - Discussion and Possible Motion to Approve

- a. [15-337](#) Street closure request from Greater Second Baptist Church to close the 200 block of South Crockett Street on October 31 from 3:30 p.m. to 8:30 p.m. while hosting a church bizarre - Kyle Kramm, Main Street Program Director

A motion was made by Council Member Leal, seconded by Council Member Herbold, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

- b. [15-334](#) Resolution of the Seguin City Council approving the Seguin Commission on the Arts to submit proposed aviary designs for the decoration of a Utility Box in Walnut Springs Park - Kyle Kramm, Main Street Program Director

A motion was made by Council Member Crabb, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-111

- c. [15-333](#) Resolution authorizing the City Manager to enter into a contract with Revize, LLC, for website development services and technical support; and declaring an effective date - Kyle Kramm, Main Street Program Director

A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-112

- d. [15-331](#) Resolution approving agreements between the City of Seguin and the following organizations that receive financial appropriation in the FY2016 Hotel Occupancy Tax Fund - Andy Quittner, City Attorney
- a. Seguin Conservation Society
 - b. Mid-Texas Symphony
 - c. Teatro de Artes de Juan Seguin
 - d. Seguin-Guadalupe County Hispanic Chamber of Commerce
 - e. Seguin Heritage Museum
 - f. Guadalupe County Fair Association
 - g. The Fields at Huber Ranch

- h. Seguin LULAC Countil #682
- i. Seguin Area Chamber of Commerce
- j. Seguin Art League

A motion was made by Council Member Crabb, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-113

e. [15-299](#)

Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 18, Buildings and Building Regulations, Articles I through VIII, to adopt the 2015 International Building Codes with the exception of the 2011 Electric Code; establishing administrative procedures; establishing certain exceptions set forth in this Ordinance; providing for a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning and Codes

The regular meeting was recessed and the public hearing was called to order.

Citizen Comments

No public comment at this time.

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2015-82

f. [15-307](#)

Ordinance on first reading providing for increased prior and current service annuities under the act governing the Texas Municipal Retirement System for retirees and beneficiaries of deceased retirees of the City of Seguin, establishing an effective date for the ordinance; and directing staff to submit this ordinance as an amendment to the Code of Ordinances - Tammy Garcia, Director of Human Resources

A motion was made by Council Member Dodgen, seconded by Council Member

Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2015-83

g. [15-319](#)

Resolution approving the Seguin Economic Development Corporation's Funding for the Manufacturing Technology Academy and the Information and Technology Security Academy offered through the Central Texas Technology Center - Terry Trevino, Economic Development Director

A motion was made by Council Member Seidenberger, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-114

h. [15-318](#)

Resolution of the City Council of Seguin, Texas approving the Seguin Economic Development Corporation's expenditure of an amount not to exceed \$57,881.00 for the development of a Small Business Development Satellite Center by the University of Texas at San Antonio - Terry Trevino, Director of Economic Development

A motion was made by Council Member Herbold, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-115

i. [15-316](#)

Resolution authorizing the City Manager to execute a Management Services Agreement with Seguin Economic Development Corporation; and declaring an effective date - Terry Trevino, Director of Economic Development

A motion was made by Council Member Crabb, seconded by Council Member Seidenberger, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-116

j. [15-328](#)

Resolution approving an Interlocal Agreement with Guadalupe County for Library Services; authorizing the City Manager to execute said agreement; and declaring an effective date - Jacki Gross, Director of Library Services

A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-117

k. [15-309](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Advanced Funding Agreement with the Texas Department of Transportation for the participation with the Alamo Area Metropolitan Planning Organization to replace and construct sidewalks along North Vaughan and San Antonio Avenues, and Park West sidewalk project; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Seidenberger, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-118

l. [15-326](#)

Resolution adopting a policy for the reservation, allocation and use of City sports fields; declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Dodgen, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-119

m. [15-310](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 74 Parks and Recreation, Streets and Other City Facilities; providing for a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Castellon, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2015-84

n. [15-342](#)

Street closure request from the Disabled American Veterans-Chapter 61 to close the 100 and 200 Blocks of South River, 100 Block of East Nolte, South Erkel Avenue, and the 700 block of Jefferson Avenue on November 11, 2015, between the hours of 8:30 a.m. and 1:00 p.m. while hosting a Veteran's Day parade and ceremony - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Leal, Council Member Crabb, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Abstain: 1 - Council Member Castellon

o. [15-343](#)

Resolution by the City Council of the City of Seguin, Texas waiving the Special Event Permit Fees for the Veteran's Day Parade and Celebration on behalf of the Disabled American Veterans-Chapter 61; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Crabb, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Leal, Council Member Crabb, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Abstain: 1 - Council Member Castellon

Enactment No: RES 2015-120

p. [15-324](#)

Bid Award- Purchase 2016 Pierce Fire Truck from Pierce Manufacturing through Buy Board Cooperative Purchasing Agreement - Dale Skinner, Fire/EMS Chief

A motion was made by Council Member Herbold, seconded by Council Member Leal, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

q. [15-335](#)

Ordinance on first reading amending Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 86, Solid Waste, Article II, Garbage and Article IV, Curb-side Recycling; providing a severability clause, an effective date, providing for publication, and directing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Rick Cortes, Assistant City Manager

A motion was made by Council Member Herbold, seconded by Council Member Castellon, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2015-85

9. **Acknowledgment of Bills**

a. [15-347](#)

Check Report - 9-26-2015 through 10-15-2015

10. **Executive Session**

a. [15-323](#)

In accordance with Section 551.076: deliberate the deployment or implementation of security devices - Andrew Quittner, City Attorney

The regular meeting was recessed and the council went into Executive Session at 6:25 pm. The regular meeting reconvened at 6:50 pm.

11. Action Items - Discussion and Possible Motion to Approve**a. [15-320](#)**

Resolution approving a policy governing the carrying of firearms in City Hall; and declaring an effective date - Andy Quittner, City Attorney

A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2015-117

12. Adjournment

There being no further business before the council the meeting adjourned at 6:56 pm.

Don Keil, Mayor

Thalia Patlan Stautzenberger, City Secretary