



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda

### City Council

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Tuesday, October 20, 2015

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Tomas Castellon Jr.**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**
6. **Presentation**
  - a. [15-339](#)  
Certificate of Recognition presented to Diana Casas for "Making a Difference" within her community - Council Member Jeannette Crabb  
**Attachments:** [Casas Certificate](#)
  - b. [15-340](#)  
Certificate of Recognition presented to Julian Leal for "Making A Difference" within his community - Council Member Tomas Castellon  
**Attachments:** [Leal Certificate](#)
  - c. [15-330](#)  
Presentation regarding the proposed work to be done at Manuel C. Castilla Park by CPS Energy as part of their Day of Caring event to fulfill Section 3(c) of the Tax Exemption Settlement Agreement - Jack Jones, Director of Parks and Recreation  
**Attachments:** [Manuel C Castilla Park CPS Day of Caring Project](#)  
[Memo for the CPS Day of Caring at Manuel C Castilla Park](#)

**7. Consent Agenda****a. [15-345](#)**

City Council Minutes 10-6-2015 REGULAR

**Attachments:** [City Council Minutes 10-6-2015 REGULAR](#)

**b. [ZC 26-15](#)**

Ordinance on second reading to consider a Zoning Change request from Single-Family Residential to Multi-Family 3 for the property located at the 1400 Blk of Barnes Dr., a portion of Abstract 35, John Sowell Survey, approx. 4.91 acres, Property ID 19568 (ZC 26-15)

**Attachments:** [Staff Memo ZC 26\\_15](#)

[P&Z Commission & Staff Report \(ZC 26-15\)](#)

[ZC 26-15 Ordinance](#)

[ZC2615 ExhibitA CC](#)

**c. [ZC 25-15](#)**

Ordinance on second reading to consider a Zoning Change request from Commercial to Duplex-2 for the property located at the 1700 Blk of W. Court St., Abstract 11, J D Clements Survey, approx. 11.804 acres, Property ID 52986 (ZC 25-15)

**Attachments:** [Staff Memo ZC 25\\_15](#)

[P&Z Commission & Staff Report \(ZC 25-15\)](#)

[ZC 25-15 Ordinance](#)

[ZC2515 ExhibitA CC](#)

**d. [ZC 24-15](#)**

Ordinance on second reading to consider Zoning Changes from Pre-Development to Agricultural Ranch, Commercial, Neighborhood Commercial, and Single-Family Residential for properties located in an area along W. Kingsbury, SH 46S, Burges St., Zunker St. and W. Court, approx. 155.28 acres, Group 4C (ZC 24-15)

**Attachments:** [Staff Memo ZC 24\\_15](#)

[P&Z Commission & Staff Report \(ZC 24-15\)](#)

[ZC 24-15 Ordinance \(Group 4C\)](#)

[ZC2415 ExhibitA CC](#)

**e. [ZC 22-15](#)**

Ordinance on second reading to consider Zoning Changes from Pre-Development to Agricultural Ranch, Commercial, Light Industrial, Neighborhood Commercial, and Public for properties located in an area along W New Braunfels, Fleming Dr., C H Matthies Jr. Drive, and IH 10W, approx. 63.91 acres, Group 4A (ZC 22-15)

**Attachments:** [Staff Memo ZC 22 15](#)  
[P&Z Commission & Staff Report \(ZC 22-15\)](#)  
[ZC 22-15 Ordinance \(Group 4A\)](#)  
[ZC2215 ExhibitA\\_CC](#)

**f. [ZC 23-15](#)**

Ordinance on second reading to consider Zoning Changes from Mixed and Pre-Development to Commercial, Duplex-2, Multi-Family 1, Multi-Family 2, Manufactured Home Park, Public and Single-Family Residential for properties located in an area along San Antonio Ave, N. Vaughan, Vickers, Prexy, and W. Court, approx. 74.48 acres, Group 4B (ZC 23-15)

**Attachments:** [Staff Memo ZC 23 15](#)  
[P&Z Commission & Staff Report \(ZC 23-15\)](#)  
[ZC 23-15 Ordinance \(Group 4B\)](#)  
[ZC2315 ExhibitA\\_CC](#)

**g. [15-298](#)**

Ordinance on second reading amending 3.4.3- Land Use Matrix and 3.5.3- Limited Uses Development Standards of the Seguin Unified Development Code, providing for a severability clause, providing for publication of this ordinance, providing for an effective date; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

**Attachments:** [CC Memo UDC Amendments 10 06 15](#)  
[P&Z Commission Report for Minor Text Amendments to the UDC - September 2](#)  
[Ordinance UDC Amendments CC October6 2015](#)

**8. Action Items - Discussion and Possible Motion to Approve****a. [15-337](#)**

Street closure request from Greater Second Baptist Church to close the 200 block of South Crockett Street on October 31 from 3:30 p.m. to 8:30 p.m. while hosting a church bizarre - Kyle Kramm, Main Street Program Director

**Attachments:** [Greater Second Baptist Church Street Closure Request](#)

- b. [15-334](#) Resolution of the Seguin City Council approving the Seguin Commission on the Arts to submit proposed aviary designs for the decoration of a Utility Box in Walnut Springs Park - Kyle Kramm, Main Street Program Director

**Attachments:** [Memo - Utility Box Art Competition](#)  
[Resolution approving Call for Artists - Walnut Springs Park](#)  
[Call for Artists - Utility Box](#)  
[Utility Box Examples](#)

- c. [15-333](#) Resolution authorizing the City Manager to enter into a contract with Revize, LLC, for website development services and technical support; and declaring an effective date - Kyle Kramm, Main Street Program Director

**Attachments:** [Memo - Website Redesign 2015](#)  
[Resolution for Website Development Contract with Revize LLC](#)  
[Revize Web Services Contract and Attachment A](#)  
[Attachment B Revize RFQ Response](#)  
[Attachment C Sales Agreement](#)

- d. [15-331](#) Resolution approving agreements between the City of Seguin and the following organizations that receive financial appropriation in the FY2016 Hotel Occupancy Tax Fund - Andy Quittner, City Attorney

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. The Fields at Huber Ranch
- h. Seguin LULAC Countil #682
- i. Seguin Area Chamber of Commerce
- j. Seguin Art League

**Attachments:** [City Council Memo on Agreements](#)  
[HOT organization contracts](#)

e. [15-299](#)

Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 18, Buildings and Building Regulations, Articles I through VIII, to adopt the 2015 International Building Codes with the exception of the 2011 Electric Code; establishing administrative procedures; establishing certain exceptions set forth in this Ordinance; providing for a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning and Codes

**Attachments:** [CC Memo 2015 Codes](#)  
[Ordinance adopting 2015 International Codes](#)

f. [15-307](#)

Ordinance on first reading providing for increased prior and current service annuities under the act governing the Texas Municipal Retirement System for retirees and beneficiaries of deceased retirees of the City of Seguin, establishing an effective date for the ordinance; and directing staff to submit this ordinance as an amendment to the Code of Ordinances - Tammy Garcia, Director of Human Resources

**Attachments:** [2016 TMRS memo](#)  
[Seguin ORD - CPI 2016](#)

g. [15-319](#)

Resolution approving the Seguin Economic Development Corporation's Funding for the Manufacturing Technology Academy and the Information and Technology Security Academy offered through the Central Texas Technology Center - Terry Trevino, Economic Development Director

**Attachments:** [CTTC FY 15-16 Funding](#)  
[Resolution approving funding for CTTC Academies -2015-16](#)  
[MTA Resolution](#)

h. [15-318](#)

Resolution of the City Council of Seguin, Texas approving the Seguin Economic Development Corporation's expenditure of an amount not to exceed \$57,881.00 for the development of a Small Business Development Satellite Center by the University of Texas at San Antonio - Terry Trevino, Director of Economic Development

**Attachments:** [Memo UTSA SBDC Satellite Office Funding FY 2015-16](#)  
[Resolution approving SEDC expenditure for UTSA SBA satellite-2015](#)  
[SBDC Resolution](#)

- i. [15-316](#) Resolution authorizing the City Manager to execute a Management Services Agreement with Seguin Economic Development Corporation; and declaring an effective date - Terry Trevino, Director of Economic Development  
**Attachments:** [Cover Memo for 2015 Management Services Agreement](#)  
[Resolution approving FY 2016 management services agreement](#)  
[Management Services Agreement 2015](#)
- j. [15-328](#) Resolution approving an Interlocal Agreement with Guadalupe County for Library Services; authorizing the City Manager to execute said agreement; and declaring an effective date - Jacki Gross, Director of Library Services  
**Attachments:** [Interlocal Agreement Library Cover memo 10.20.15](#)  
[Resolution Approving 2015-16 Interlocal Agreement with Guadalupe County for FY 2016 Library Interlocal Agreement](#)
- k. [15-309](#) Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Advanced Funding Agreement with the Texas Department of Transportation for the participation with the Alamo Area Metropolitan Planning Organization to replace and construct sidewalks along North Vaughan and San Antonio Avenues, and Park West sidewalk project; and declaring an effective date - Jack Jones, Director of Parks and Recreation  
**Attachments:** [Memo regarding the AFA for the North Vaughan San Antonio Park West Sidewalk](#)  
[Resolution approving AFA for the AAMPO Vaughan San Antonio Park West Sidewalk](#)  
[Proposed AFA with TxDOT for Sidewalk Project](#)  
[Sidewalk Map](#)
- l. [15-326](#) Resolution adopting a policy for the reservation, allocation and use of City sports fields; declaring an effective date - Jack Jones, Director of Parks and Recreation  
**Attachments:** [Memo for the Sports Field Reservation-Allocation and Use Policy](#)  
[Resolution Adopting Sports Field Reservation Allocation and Use Policy](#)  
[Sports Field Reservation-Allocation and Use Policy](#)
- m. [15-310](#) Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 74 Parks and Recreation, Streets and Other City Facilities; providing for a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances - Jack Jones, Director of Parks and Recreation  
**Attachments:** [Memo for the proposed fees for the large pavilions Park West](#)  
[Appendix C Ordinance - Large Group Picnic Pavillion](#)

n. [15-342](#)

Street closure request from the Disabled American Veterans-Chapter 61 to close the 100 and 200 Blocks of South River, 100 Block of East Nolte, South Erkel Avenue, and the 700 block of Jefferson Avenue on November 11, 2015, between the hours of 8:30 a.m. and 1:00 p.m. while hosting a Veteran's Day parade and ceremony - Jack Jones, Director of Parks and Recreation

**Attachments:** [Memo for Street Closures related to a Veterans Day Parade](#)

o. [15-343](#)

Resolution by the City Council of the City of Seguin, Texas waiving the Special Event Permit Fees for the Veteran's Day Parade and Celebration on behalf of the Disabled American Veterans-Chapter 61; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**Attachments:** [Memo for Fees to be Waived for the Veterans Day Parade](#)  
[Resolution waiving 2016 fees for veterans day celebration](#)

p. [15-324](#)

Bid Award- Purchase 2016 Pierce Fire Truck from Pierce Manufacturing through Buy Board Cooperative Purchasing Agreement - Dale Skinner, Fire/EMS Chief

**Attachments:** [Memo-Council-Fire Engine 2015](#)  
[Seguin FD Pumper Proposal 10-12-15](#)  
[500 Seguin Enforcer Pumper 10-6-15](#)

q. [15-335](#)

Ordinance on first reading amending Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 86, Solid Waste, Article II, Garbage and Article IV, Curb-side Recycling; providing a severability clause, an effective date, providing for publication, and directing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Rick Cortes, Assistant City Manager

**Attachments:** [Residential Waste Hauling Services & Recycling – Request for fuel adjustment \(](#)  
[Solid Waste&Recycling Decrease October 2015](#)  
[ProgressiveWasteMemo.10-6-2015](#)

9. **Acknowledgment of Bills**a. [15-347](#)

Check Report - 9-26-2015 through 10-15-2015

**Attachments:** [Check Report \(6\)](#)

10. **Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

a. [15-323](#)

In accordance with Section 551.076: deliberate the deployment or implementation of security devices - Andrew Quittner, City Attorney

**11. Action Items - Discussion and Possible Motion to Approve**a. [15-320](#)

Resolution approving a policy governing the carrying of firearms in City Hall; and declaring an effective date - Andy Quittner, City Attorney

**Attachments:** [Council Memorandum - Fire arm policy](#)  
[Resolution Adopting 2015 Firearm Policy](#)  
[CITY OF SEGUIN CITY HALL FIREARM POLICY](#)

**12. Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 15th day of October 2015 at 3:30 p.m.

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**Naomi Manski**  
**City Manager's Office**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.