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September 26, 2024

Mr. Tim Howe  
Director of Water/Wastewater Utilities  
City of Seguin  
205 N. River Street  
Seguin, Texas 78155

**Re: Geronimo Creek Force Main Pipeline Project  
Addition of 12" Sewer Force Main  
Engineering Services Change Order**

Dear Mr. Howe:

As requested by the City, TRC Engineers, Inc. (TRC) has prepared this engineering change order proposal for the design of a 12" sewer force main pipeline.

The project consists of the design of approximately 9,300 linear feet of 12" HDPE force main pipeline extending from near the Gateshead Sewer Lift Station to the headworks structure of the proposed Geronimo Creek Wastewater Treatment Plant (GCWWTP). That portion from Gateshead Lift Station to the GCWWTP city property will be bid and constructed as part of the 30" double barrel force main project. That portion located on the GCWWTP City property (extending to the headworks structure) would be a construction change order to PLW Contractors as part of the GCWWTP expansion.

TRC will perform the following Scope of Work:

**ENGINEERING SCOPE OF WORK**

1. Prepare construction plans/specifications for the 12" force main project limits (as described above), to include boring of FM 466 and Geronimo Creek, isolation valves, and air release valves, consisting of:
  - a. Plan and profile drawing sheets, divided into two packages, one for the project bid and one for the change order to the GCWWTP expansion, as described above.
  - b. Construction details.
  - c. Construction specifications.
  - d. City of Seguin construction standards.
2. Coordination with franchise utilities (gas, telephone, cable, etc.).

3. Provide construction administration services to include submittal review, contractor correspondence, and record drawings.

### **ASSUMPTIONS**

As the basis for the preparation for this proposal and the associated cost of service, the following assumptions were made which, if found to be incorrect may result in additional compensation:

1. The 12" force main will be installed within the same easement as the 30" double barrel force mains, thus not requiring additional topographical surveying or easement field note preparation.
2. Full-time inspection services for the 30" double barrel project is included in TRC's Scope of Work. No additional full-time inspection services are included for the 12" force main.

### **EXCLUSIONS**

The following items are specifically excluded from the scope of work:

1. Topographical surveying.
2. Geotechnical bores or report.
3. Design of improvements or relocations for gas lines, telephone lines or other franchise utilities.
4. Construction staking.
5. Environmental or cultural review of project limits.
6. Land acquisition services, detailed title search or title policy.

### **COMPENSATION FOR SERVICES**

TRC will provide the professional engineering services as outlined herein, in accordance with the original engineering proposal for this project, and within the Master Services Agreement executed between the City and TRC (dated December 16, 2003), for a total lump sum fee of \$181,530.00

This fee includes labor and material costs associated with the Scope of Work identified above. TRC's fee above is based on a continuous flow of work. Any delays or restrictions, caused by customer or customer's sub consultants, which result in idle-time or

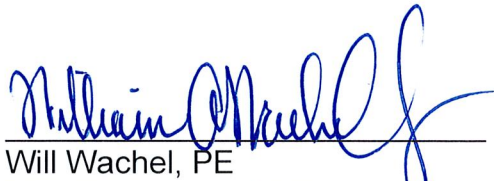
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inefficiencies, could be cause for additional compensation. The payment schedule will be via monthly progress billing.

Changes in scope, including additional scenarios or modification to the scenarios identified above will be evaluated for additional services and/or materials cost through a formal change order process, which results in approval of the additional cost prior to executing the additional work. Fees for services quoted in this Letter of Agreement are valid for a period of time not to exceed 60 days from the date of this letter.

We appreciate the opportunity to assist with this project and are available to proceed immediately with your written approval. For any questions you may have regarding this proposal, please contact H. Craig Bell, P.E. at (512) 924-4999 or via email at [cbell@trccompanies.com](mailto:cbell@trccompanies.com). Please review this proposal and, upon acceptance, sign in the space provided below, returning a copy for our files.

Sincerely,



Will Wachel, PE  
Vice President – DMS Central  
TRC Engineers, Inc.

\_\_\_\_\_  
City of Seguin

September 26, 2024  
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Date

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Date