



Parks & Recreation

To: Mayor and City Council Members
Doug Faseler, City Manager

From: Jack Jones, Director of Parks and Recreation

Through: Rick Cortes, Assistant City Manager

Date: March 1, 2016

Subject: **Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for the operation of the “Latch Key Program”.**

Attached is a resolution authorizing the City Manager to execute an Interlocal Agreement (attached) between the City of Seguin and the Seguin Independent School District (SISD) for the operation of the “Latch Key Program” called Jaamin After-School Adventures for Me (J.A.A.M.). On February 23, the SISD School Board of Trustees unanimously approved the Facilities Use Agreement for the 2016-2017 school year. The J.A.A.M. program has operated successfully at various SISD schools for the past 19 years.

The Parks and Recreation Department provides a supervised environment for children to spend their free time after school before they are in a parent or guardian’s care. Activities encourage children to expend positive energy through organized group and individual games and activities. There are 1-week sessions that comprise the J.A.A.M. program schedule beginning on the first day of school in August of 2016 and ending on the last day of school in June of 2017. The J.A.A.M. staff arrives at 3:00 p.m. at a SISD gymnasium, classroom, or cafeteria and children are to be picked up by 6:00 p.m. The cost of the program is \$30 per week with a one-time \$25 registration fee. In accordance with the proposed agreement, the City of Seguin shall pay SISD 25% of the net revenue, if any, received by the City for the operation of the J.A.A.M. program.

The J.A.A.M. program has approximately 250 students enrolled at seven SISD school campuses that include F.C. Weinert, Jefferson, Koennecke, McQueeney, Rodriguez, Patlan, and Vogel school campuses. Children are offered a light snack that is provided by SISD and are allowed to bring any additional snacks.

Highlights of the agreement include the following:

- Either party may cancel the agreement giving 30 days written notice to the other party.
- The Agreement expires on the last day of school in June of 2017.

City staff recommends approval of a Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for the operation of the “Latch Key Program”.