

October 27, 2023
(Revised: November 13, 2023)

Pablo Martinez, P.E., CFM
Capital Projects & Engineering
108 E. Mountain St.
Seguin, TX 78155

Re: City of Seguin – Cordova Rd Reconstruction
Project No. 12775-00
Contract Change Request 01
City of Seguin Resolution No. 2022R-116

Dear Mr. Martinez,

This letter is to outline a Contract Change Request to request funding for additional services and/or reallocate funds for the above referenced project. This request is to be considered beyond those identified within the base service assumptions during initial project scoping, and include the following:

- I. TASK 120 – SOCIAL/ECON/ENVIRON STUDIES** **\$39,337**
As required by TxDOT, a Historic Resources Survey is required for environmental clearance.

Qualified historians to prepare a research design, including a historic context and proposed methodology for survey and evaluation based on the current TxDOT Documentation Standard for Research Designs. Following approval of the research design, qualified historians to undertake a reconnaissance field survey of the area of potential effect (APE). The qualified historians to produce a report compliant with TxDOT's Documentation Standard for Reconnaissance Surveys. The report to include documentation of the historic-age properties in the APE, National Register of Historic Places (NRHP) eligibility determination for the resource, an evaluation of the presence of eligible historic districts, and a determination of whether the proposed project would adversely affect NRHP listed or eligible properties or districts.

If the project would result in the permanent incorporation of land from a historic site into the transportation facility resulting in no adverse effect under Section 106, qualified historians would prepare one (1) Checklist for Section 4(f) De Minimis for Public Parks, Recreation Lands, Wildlife & Waterfowl Refuges, and Historic Sites, with supporting attachments, per the TxDOT U.S. DOT Section 4(f) Toolkit.

The level of effort required to fulfill the required Historical Service tasks are outlined below.

- Historic Resources Survey— \$33,837
- Section 4(f) de minimis- \$5,500

An hourly breakdown of this effort is shown in Exhibit C

II. TASK 130 – RIGHT-OF-WAY (ROW) DATA \$83,060

Additional funding is requested to fulfill 15 additional property descriptions that exceed the base scope. This work is governed by the original agreement dated 8/4/2022. The level of effort to fulfill the additional property descriptions is **\$83,060**. An hourly breakdown of this effort is shown in Exhibit C.

SUMMARY OF SCOPE AND FEES

I.	Social/Econ/Environ Studies	Task 120	\$39,337
II.	Right-Of Way (ROW) Data	Task 130	\$83,060
Total:			\$ 122,397.00

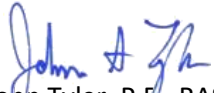
CONTRACT FUNDS AVAILABLE FOR REALLOCATION

III.	Additional Services- Falling Weight Deflectometer	Task 110	\$15,000
IV.	Additional Services- Optional EA	Task 120	\$70,444
Total Available Funds:			\$ 85,444

A lump sum budget increase of **\$36,953** is the estimated cost of Pape-Dawson's current understanding of the additional services identified above. Upon signing of this ASR by the client, this ASR to be governed by the existing proposal for this project signed by the client and engineer on the 4th day of August 2022.

We appreciate the opportunity to work with you on this project. If you concur with this request, please acknowledge your approval by signing in the space provided below and returning this letter to our office via email, fax, or US Mail for our records. If you have questions or need additional information, please do not hesitate to contact me at your earliest convenience.

Sincerely,
Pape-Dawson Consulting Engineers, LLC


John Tyler, P.E., RAS
Vice President

Attachments

- Exhibit C-1

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Contract Change Request 1 - Cordova Rd - Reconstruction (SH 46 to SH123)										
Project: 2022-09										
Seguin, TX										
Pape-Dawson Consulting Engineers, LLC										
Provider:	Pape-Dawson Consulting Engineers, Inc.	SUBTOTALS	LUMP SUM FEES							
			Pape-Dawson	Raba Kistner ENV	Raba Kistner Geotech	CD&P	Rios	Pinnacle	Pape-Dawson Survey	
Task 110	Field Investigations Review and Analysis	\$ -	\$ -		\$ -					
Task 120	Project Support and Public Involvement	\$ 39,337.00	\$ 3,920.00	\$ 35,417.00			\$ -			
Task 130	Right-of-Way (ROW) Survey and Utility Investigation	\$ 83,060.00	\$ 1,570.00							\$ 81,490.00
Task 131	Right-of-Way (ROW) Acquisition	\$ -								
Task 145	Project Management and Administration	\$ -	\$ -							
Task 150	Design Surveys	\$ -	\$ -							\$ -
Task 160	Roadway Design Controls	\$ -	\$ -							
Task 161	Drainage Design	\$ -	\$ -							
Task 162	Signing, Pavement Markings and Signalization	\$ -	\$ -							
Task 163	Miscellaneous (Services)	\$ -	\$ -							
Task 164	Subsurface Utility Engineering	\$ -					\$ -			
Task 309	Construction Phase Services	\$ -	\$ -							
Direct Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUBTOTAL BASE FEE		\$ 122,397.00	\$ 5,490.00	\$ 35,417.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,490.00
Supplemental Services		\$ -	\$ -	\$ -	\$ -					
TOTAL FEE		\$ 122,397.00	\$ 5,490.00	\$ 35,417.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,490.00
% TOTAL			4.5%	28.9%	0.0%	0.0%	0.0%	0.0%	0.0%	66.6%

Provider: Pape-Dawson

Task Descriptions	\$265.00	\$225.00	\$195.00	\$180.00	\$165.00	\$135.00	\$135.00	\$110.00	\$365.00	Total Hours	Total Cost
	Sr. Project Manager	Deputy Project Manager	Design Leader	Senior Engineer	Project Engineer	Engineer-In-Training	Senior Engineer Tech	Engineer Tech	Project Principal		
Task 120 Project Support and Public Involvement											
Historic Resources Survey											
Coordinate Completion and TxDOT acceptance		4	8						4	16	\$ 3,920.00
Subtotal Hours:	0	4	8	0	0	0	0	0	4	16	\$3,920.00
Subtotal Labor Cost:	\$0.00	\$900.00	\$1,560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,460.00		\$3,920.00

BASIS SERVICES Task Descriptions	Sr. Project Manager	Deputy Project Manager	Design Leader	Senior Engineer	Project Engineer	Engineer-In-Training	Senior Engineer Tech	Engineer Tech	Project Principal	Total Hours	Total Cost
	Task 130 Right-of-Way (ROW) Survey and Utility Investigation										
Review Right-of-Way Base Map											
Coordinate 15 additional parcel descriptions		2	2						2	6	\$ 1,570.00
Subtotal Hours:	0	2	2	0	0	0	0	0	2	6	\$1,570.00
Subtotal Labor Cost:	\$0.00	\$450.00	\$390.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$730.00		\$1,570.00

SUMMARY

TOTAL COSTS FOR PROVIDER	\$ 5,490.00
NON-SALARY (OTHER DIRECT EXPENSES) FOR PROVIDER	\$ -
PROVIDER TOTAL	\$ 5,490.00

Provider: Pape-Dawson - Survey

TASK DESCRIPTION	\$ 250.00	\$ 165.00	\$ 215.00	\$ 265.00	\$ 265.00	\$ 195.00	\$ 180.00	\$ 115.00	Total Hours	Total Cost
	Project Surveyor (RPLS)	Survey Tech	2-man crew	3-man crew	Geospatial Manager	Senior LiDAR Technician	LiDAR Technician	Billing Coordinator		
Right-of-Way (ROW) Mapping										
1. Prepare an additional 15 Parcels along Cordova Road from SH 46 to SH 123.										
A. Field Recovery										
a. Create upload files for field recovery.	1	4							5	\$ 910.00
b. Coordinate entry into private properties.		4	4						8	\$ 1,520.00
c. Field recover boundary evidence inside private properties. (40 corners estimated)	4	12	4	24					44	\$ 10,200.00
d. Supplement LiDAR obscured areas inside private properties.										
B. Boundary Resolution										
a. Resolve adjacent property lines.	20								20	\$ 5,000.00
2. Prepare up to 15 property descriptions.										
a. Create parcel plats.	8	120							128	\$ 21,800.00
b. Create parcel descriptions	4	40							44	\$ 7,600.00
c. QA/QC property descriptions	24								24	\$ 6,000.00
d. Address City comments	2	12							14	\$ 2,480.00
3. Stake the proposed right-of-way.										
a. Create upload files for field staking.	1	2							3	\$ 580.00
b. Coordinate entry into private properties.	1	4	2						7	\$ 1,340.00
c. Stake proposed right-of-way	4	12	4	24					44	\$ 10,200.00
4. Monument the proposed right-of-way parcels.										
a. Create upload files.	1	8							9	\$ 1,570.00
b. Coordinate entry into private properties.		4	2						6	\$ 1,090.00
c. Set monuments at parcel corners.	4	8	4	24					40	\$ 9,540.00
5. Deliverables										
a. Package deliverables to share with the City of Seguin.	4	4							8	\$ 1,660.00
HOURS SUB-TOTALS	78	234	20	72	0	0	0	0		404
TOTAL LABOR COSTS	\$19,500.00	\$38,610.00	\$4,300.00	\$19,080.00	\$0.00	\$0.00	\$0.00	\$0.00		\$81,490.00
% DISTRIBUTION OF STAFFING	19.3%	57.9%	5.0%	17.8%	0.0%	0.0%	0.0%	0.0%		
										\$81,490.00

SUMMARY

TOTAL COSTS FOR PROVIDER	\$81,490.00
NON-SALARY (OTHER DIRECT EXPENSES) FOR PROVIDER	\$ -
PROVIDER TOTAL	\$ 81,490.00

