

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Timothy J. Howe, Director – Water / Wastewater Utilities

Through: Rick Cortes, Deputy City Manager

Subject: Rejecting Bid# AF-2024-29

Date: May 7, 2024

On April 23rd, one (1) bid was received for purchasing, installation, and startup of three (3) variable frequency drives (VFDs) at the Water Plant. A single bid in the amount of \$82,890.00 was received from L&S Electric Inc. of Rothschild, Wisconsin. Prior to bid closing, the city received questions related to the specification calling for an Allen-Bradley brand drive or equal. The objective in specifying a brand of drive was intended to indicate either an Allen-Bradley drive or an approved equal.

Section 271.058 of the Texas Local Government Code states, *the governing body may reject any and all bids submitted for a contract for which competitive bidding is required by this subchapter.* Pursuant to Texas Local Government Code Section 271.058, staff recommends rejecting the single bid from L&S Electric. The need for these VFDs remains. Should Council approve this recommendation, staff will reconsider the bid specifications to clarify whether an approved equal is acceptable and re-advertise.

Staff will be available at the May 7, 2024 council meeting to address any questions or concerns.