

STATE OF TEXAS

RESOLUTION NO. \_\_\_\_\_

CITY OF SEGUIN

**A RESOLUTION OF THE CITY COUNCIL OF SEGUIN, TEXAS, AUTHORIZING CITY REPRESENTATIVES IN MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS**, the City Council of the City of Seguin desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

**WHEREAS**, it is necessary and in the best interests of the City of Seguin to participate in the Texas Community Development Block Grant Program; and

**WHEREAS**, the City Council of the City of Seguin is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SEGUIN, TEXAS,**

1. That the City Council directs and designates the following to act in all matters in connection with any grant application and the City's participation in the Texas Community Development Block Grant Program:
  - The City Manager, and Deputy City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to:
    - execute a grant application and any subsequent contractual documents,
    - certify environmental review documents between the Texas Department of Agriculture and the City, and
    - certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs, and
    - be assigned the role of Authorized Official in the TDA-GO grant management system.
  - In addition to the above-designated officials, should any grant be funded the Finance Director, Assistant Finance Director, the City's Grants Administrator, and City's Grants Specialist are authorized to:
    - certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs,
    - prepare and submit other financial documentation, and
    - be assigned the role of Project Director or Payment Processor in the TDA-GO grant management system.
2. This Resolution shall be in full force and effect immediately from and after its passage.

**Passed and approved this 15th day of July 2025.**

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**DONNA DODGEN**  
**MAYOR**

**ATTEST:**

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**Kristin Mueller, City Secretary**