

MEMORANDUM

TO: Mayor and City Councilmembers
Steve Parker, City Manager

FROM: Adam Ryals, Utility Warehouse Manager

THROUGH: Rick Cortes, Deputy City Manager

DATE: September 3, 2024

SUBJECT: Transfer Switch – Wastewater Treatment

The electric utilities department received a quote from Anixter Inc. for \$162,800.00 to purchase a Federal Pacific transfer switch. Anixter Inc. is a supplier for Federal Pacific, which manufactures transfer switches and other electrical components compatible with other electric devices used within the City's electric infrastructure. Anixter Inc. has a Sourcewell Contract #091422-WES for this specific switch. The City sometimes utilizes Sourcewell, a national purchasing cooperative, to execute contracts in compliance with Texas bidding requirements.

The purchase of this transfer switch is part of the Geronimo Creek Wastewater Treatment Plant (WWTP) expansion project and will be installed at the newly constructed Walnut Branch lift station that will convey wastewater from the Walnut Branch sewer shed to the Geronimo Creek WWTP. This transfer switch must meet specific requirements and specifications, so the city staff recommends approval for this purchase from Anixter Inc.

This transfer switch is funded using Texas Water Development Board funds and staff recommends approval of this purchase. I will be available to answer any questions at the September 3rd Council meeting.