

## MEMORANDUM

**To:** City of Seguin Mayor and Council Members  
Steve Parker, City Manager

**From:** Pamela Centeno, Director of Planning & Codes

**Through:** Rick Cortes, Deputy City Manager

**Subject:** **Amendments to the Code of Ordinances to remove the requirement for permits for garage and estate sales.**

**Date:** March 8, 2022

With the continued growth in Seguin the number of permit applications for new single-family and duplex dwellings received on a monthly basis has tripled in the last year from 50 to 150 each month. With the rapid increase in the number of permits that need to be reviewed and processed, City staff continues to look for effective ways to manage workloads and create more streamlined processes for permitting.

In evaluating the number and types of permits issued in Seguin, staff has found that many of the permits still issued in Seguin are no longer required in other Texas cities. One such permit type that is beginning to become obsolete in other cities is garage/estate sale permits. Many cities continue to regulate garage/estate sales but have eliminated the requirement for residents to obtain a permit from the City for the sale. The issuance of the garage/estate sale permits is inconvenient for the customers and the fees charged for the permits do not cover the cost of administering the permit process.

City staff is recommending amendments to the ordinances to remove the requirement to obtain a permit prior to holding a sale. City staff would continue to enforce the regulations adopted by the City of Seguin for signage, operation hours, duration, etc. Attached please find a copy of the Ordinance amendments proposed. Staff recommends approval of these amendments.