

***City of Seguin***  
***Finance Department***  
***PO Box 591***  
***Seguin, Texas 78156-0591***  
***(830) 401-2450***

Memorandum

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**To:** Mayor and Council Members  
Douglas G. Faseler, City Manager

**From:** Twila Wood  
Purchasing Manager

**Date:** December 1, 2015

**Re:** Animal Transport Truck

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The City's 2015-2016 Budget provides for the purchase of an Animal Transport vehicle in the amount of \$58,000. The new equipment will replace Unit 184, a 2001 Ford F150 with animal control panels, which will be disposed of in accordance with the City's property disposal policy.

The new equipment is available on a Houston-Galveston Area Council (H-GAC) contract. The H-GAC is a regional council of governments that award all contracts for goods and services in compliance with state bidding requirements. Purchasing from an H-GAC contract allows local governments to benefit from volume discount pricing and an expedited procurement process.

A quote for a 2016 Ford F250 Super Cab outfitted with a DeerSkin Manufacturing Model ACCM6 six-compartment chassis-mounted animal transport unit in the amount of \$51,445.25 was obtained from Silsbee Ford. Delivery is expected in 120 days.

Staff recommends approval.