

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Timothy J. Howe, Director – Water / Wastewater Utilities

Through: Rick Cortes, Deputy City Manager

Subject: Seguin Utilities On-Call Modeling Support Services

Date: October 3, 2022

At the request of the City of Seguin, Freese and Nichols, Inc. (FNI) prepared a professional service proposal for on-call modeling of the water and wastewater utility in an effort to evaluate new developments and the timing and sizing of infrastructure. FNI has proposed to provide water and wastewater modeling services for:

1. Review of capital project timing and sizing;
2. Updating hydraulic models to include recently constructed projects;
3. Analyze proposed developments on existing infrastructure;
4. Project analysis and coordination with City staff and developers;
5. Perform various tasks related to the water and wastewater master plans.

Through this agreement, FNI may provide those services listed above in addition to any additional engineering services requested on an hourly billing rate basis.

The funds are provided through fees collected for water and wastewater modeling services. Staff recommends acceptance of this professional service proposal for a not to exceed amount of \$100,000.00 and will be available to answer any questions at the Monday, October 3, 2022 City Council Meeting.