



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, June 6, 2023

5:30 PM

Council Chambers

The City Council Meeting can be viewed live at:
[http://cityofseguintx.granicus.com/MediaPlayer.php?
publish_id=aa577ba4-63e6-4e7a-8105-9e51e7e0822b](http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=aa577ba4-63e6-4e7a-8105-9e51e7e0822b)

1. Call to Order
2. Invocation - Council Member Chris Rangel
3. Pledge of Allegiance/Salute to the Texas Flag
4. Roll Call
5. Hearing of Residents:
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. Presentation
 - a. [23-258](#)

City of Seguin Financial Reports for the Six Months Ended March 31, 2023 -
Susan Caddell, Director of Finance

Attachments: [March 31, 2023 City Council Financial Statements](#)
[March 31, 2023 power point](#)
7. Consent Agenda

a. [23-252](#)

City Council Meeting Minutes May 16, 2023

Attachments: [CC Meeting Minutes May 16,2023](#)

b. [23-237](#)

Ordinance on second and final reading establishing an all-way stop at the intersection of West College Street and North Camp Street; providing for penalties; providing a severability clause; providing an effective date; providing for publication of this ordinance; and authorizing city staff to submit this ordinance as a supplement to the Code of Ordinances

Attachments: [2023-05-16 Memo Camp-College all-way](#)
 [Camp-College all-way map](#)
 [2023-05-16 Camp-College all-way Ordinance](#)

c. [23-206](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances Chapter 98-107, No parking zones by adding no parking zones on portions of FM 725, IH-10 Frontage Roads, and SH 46; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

Attachments: [2023-05-16 Memo TxDOT NPZs](#)
 [2023-05-16 TxDOT NPZs Ordinance](#)
 [FM 725 and IH-10 Map](#)
 [IH-10 and SH 46 Map](#)

d. [23-233](#)

Ordinance on second and final reading creating the Seguin Code of Ordinances Chapter 98-109, Parking by permit only; authorizing city staff to prepare this ordinance as a supplement to the city code of ordinances; providing for a severability clause; providing for publication; and declaring an effective date

Attachments: [2023-05-16 Memo PxP Creation](#)
 [2023-05-16 PxP Creation Ordinance](#)

e. [23-257](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) call for projects -Kathy Wood, Grant Administrator

Attachments: [06-06-23 City Council MEMO to submit 2023 Transportation Alternatives applica](#)
 [06-06-23 City Council RESOLUTION to submit 2023 Transportation Alt Applicat](#)

f. [23-272](#)

Resolution approving the bid award of a 2024 Chevrolet 2500 Command Vehicle from Seguin Chevrolet in the amount of \$67,402.75; and declaring an effective date - Dale Skinner, Fire Chief

Attachments: [Council Memo Command Vehicle Bid Award 2023](#)
[Resolution approving Seguin Chevrolet Bid for Command Vehicle](#)
[Seguin Chev bid](#)

g. [23-259](#)

Approval of Quarterly Investment Report for the Quarter Ended March 31, 2023
- Susan Caddell, Director of Finance

Attachments: [March 31, 2023 Investment Report](#)

h. [23-253](#)

Check Report: May 15, 2023 through June 2, 2023

Attachments: [Check Report \(2\)](#)

8. Action Items - Discussion and Possible Motion to Approvea. [23-261](#)

Resolution naming the Seguin Municipal Court the Judge Kevin M. Kolb Municipal Court - Andy Quittner, Interim City Attorney

Attachments: [Renaming Municipal Court](#)
[Resolution naming the municipal court the Kevin M. Kolb Municipal Court](#)

b. [23-234](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances Section 98-109(c), to create Parking by Permit Area A; authorizing city staff to prepare this ordinance as a supplement to the city code of ordinances; providing for a severability clause; providing for publication; and declaring an effective date - Mary Hamann, P.E., Assistant Director of Engineering

Attachments: [2023-05-16 Memo PxP Area A](#)
[Proposed PxP Area A Map](#)
[Notices Mailed Map](#)
[2023-05-16 PxP Area A Ordinance](#)

- c. [ZC
06-23 CC](#) Public Hearing and Ordinance on first reading to consider a zoning change from Agricultural-Ranch (A-R) to Commercial (C) for a property located at 1722 Steffens Rd, 1.644 acres out of Property Ids 59126 & 59127 (ZC 06-23)- Pamela Centeno, Director of Planning and Codes
Attachments: [Staff Memo ZC 06 23](#)
[Planning Commission Report and staff report](#)
[ZC 06-23 Ordinance](#)
[ZC0623 ExhibitA CC](#)
- d. [ZC
07-23 CC](#) Public hearing and Ordinance on first reading to consider a zoning change from Agricultural-Ranch (A-R) to Multi-Family 2 (MF-2) for a property located at 1722 Steffens Rd, 3.856 acres out of Property Ids 59126 & 70071 (ZC 07-23)- Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo ZC 07 23](#)
[Planning Commission Report and staff report](#)
[ZC 07-23 Ordinance](#)
[ZC0723 ExhibitA CC](#)
- e. [ZC
08-23 CC](#) Public hearing and Ordinance on first reading to consider a zoning change from Agricultural-Ranch (A-R) to Multi-Family 3 (MF-3) for a property located at 1722 Steffens Rd, 25.064 acres out of Property Ids 59126, 59127 & 70071 (ZC 08-23)- Pamela Centeno, Director of Planning
Attachments: [Staff Memo ZC 08 23](#)
[Planning Commission Report and staff report](#)
[ZC 08-23 Ordinance](#)
[ZC0823 ExhibitA CC](#)
- f. [ZC
09-23 CC](#) Public hearing and Ordinance on first reading to consider a zoning change from Agricultural-Ranch (A-R) and Public (P) to Commercial (C) for property located along the 1400 blk of E Kingsbury Street, being 3.67 acres out of Property IDs 59126, 59647 & 70038 (ZC 09-23)- Pamela Centeno, Director of Planning and Codes
Attachments: [Staff Memo ZC 09 23](#)
[Planning Commission Report and staff report](#)
[ZC 09-23 Ordinance](#)
[ZC0923 ExhibitA CC](#)

g. [ZC](#)
[10-23 CC](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Public (P) to Single Family Residential (R-1) for a property located at the 200 block of West Washington Street; declaring an effective date; Property ID: 27909 (ZC 10-23) - Pamela Centeno, Director of Planning and Codes

Attachments: [Staff Memo ZC 10 23](#)
[Planning Commission Report and packet \(1\)](#)
[ZC 10-23 Ordinance](#)
[ZC1023 ExhibitA CC](#)

h. [23-244](#)

Public Hearing and Ordinance on first reading to consider amendments to the City of Seguin's Unified Development Code Sections 3.4.3 Land Use Matrix, 3.5 Limited Uses, and Chapter 7 Definitions, to add a new land use category for Artisan Manufacturing; providing a severability clause; providing for publication; providing an effective date; and authorizing the submission of this ordinance to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning and Codes

Attachments: [CC Memo_ArtisanManufacturing_June2023](#)
[Commissioner Report UDC Amendment 3.4.3 Artisan Manufacturing](#)
[Draft Ordinance_ArtisanManufacturing](#)

i. [23-245](#)

Public Hearing and Ordinance on first reading to consider amendments to the City of Seguin's Unified Development Code Section 5.2.6 Buffer Yards; providing for a severability clause; providing for publication of this ordinance; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning and Codes

Attachments: [CC Memo_MultifamilyBuffer_June 2023](#)
[Commissioner Report UDC Amendment 5.2.6 Buffer yards](#)
[Ordinance UDC Amendments MF Buffer Yards](#)

j. [23-262](#)

Resolution authorizing the expenditure of \$164,000.00 for a Permanent Utility Easement, a Temporary Construction Easement, a Temporary Staging Easement, and a Restrictive Covenant with the Estate of R.T. Markt, deceased, and James N. Vogel, and Nona S. Vogel, and the Life Estate of Patsy Reed; authorizing the City Manager to execute said easements; and declaring an effective date - Timothy Jay Howe, Director - Water / Wastewater Utilities

Attachments: [Council Memo June 6, 2023](#)
[Resolution to purchase easements for the Geronimo Creek WWTP](#)
[2023_05_22 Purchase Agreement signed by PO \(Council\)](#)

k. [23-269](#)

Ordinance on first reading establishing temporary construction speed limits for TxDOT projects CSJ 0535-01-074 and CSJ 0535-01-079 on IH-10 in Seguin, Texas; providing for penalties; providing a severability clause; providing an effective date; providing for publication of this ordinance; and authorizing city staff to submit this ordinance as a supplement to the Code of Ordinances - Melissa Reynolds, P.E., CFM, MPA, Director of Engineering & Capital Projects

Attachments: [2023-06-06 Memo TxDOT Construction Speed I-10](#)
[Ordinance setting construction speed limit on IH 10 - 2023](#)
[0001 TITLE SHEET](#)
[Form 1204_0535-01-074_1-Revised 230427](#)
[Form 1204_0535-01-074_2-Revised 230525](#)
[Form 1204_0535-01-074_3-Revised 230525](#)

l. [23-255](#)

Ordinance on first reading establishing an all-way stop at the intersection of Jefferson Avenue and Volunteer Street; providing for penalties; providing a severability clause; providing an effective date; providing for publication of this ordinance; and authorizing city staff to submit this ordinance as a supplement to the Code of Ordinances - Mary Hamann, P.E., Assistant Director of Engineering

Attachments: [2023-06-06 Memo Volunteer-Jefferson all-way](#)
[Jefferson-Volunteer Multi-way stop evaluation](#)
[Jefferson-Volunteer Map](#)
[2023-06-06 Jefferson-Volunteer all-way Ordinance](#)

m. [23-267](#)

Ordinance on first reading amending the Fiscal Year 2023 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Sebastopol Architexas memo](#)
[Sebastopol Architexas](#)

n. [23-268](#)

Ordinance on first reading amending the Fiscal Year 2023 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Infectious Disease Units memo](#)
[Infectious Disease Unit](#)

o. [23-214](#)

Resolution approving an 8-year lease/purchase of 2 fire engines through Metro Fire Apparatus Specialist utilizing the HGAC Cooperative Purchasing Agreement; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Pumpers 2023](#)
[Resolution](#)
[Seguin FY23' Pumper Proposal](#)
[Seguin TX FY 23' Pumper Specifications REV 3](#)
[Seguin, TX REVFS.Spartan5.7.10.12-05102023](#)
[Seguin HGAC Contract Pricing Sheet](#)
[REV.FS Municipal ApplicationTS2023](#)

p. [23-263](#)

Resolution authorizing the City Manager to enter into a service agreement with Emergicon for the purpose of EMS billing; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Billing Service Agreement Emergicon 2023](#)
[Resolution Approving Emergicon Billing Services Contract](#)
[EMERGICON-2023 Service Agreement -Seguin NM](#)
[Emergicon Addendum](#)
[EMERGICON- 2023 BAA Seguin-NM](#)

q. [23-264](#)

Resolution in connection with the Walnut Branch Phase III Wastewater Line Project; authorizing all appropriate action by the city manager, staff, attorneys and consultants in the negotiation, purchase and the institution and prosecution of condemnation proceedings through the use of eminent domain to acquire a parcel of land being a 0.1205 acre parcel apparently owned by Bank of America, N.A. as successor in interest for NBC Bank, Seguin, said parcel located within the City of Seguin, Guadalupe County, Texas; declaring each section of the Resolution to be severable one from another in the event any section is determined to be invalid; and declaring an effective date - Andy Quittner, Interim City Attorney

Attachments: [Council Memorandum - Eminent Domain for Bank of America Property](#)
[Resolution for condemnation of WW line property from Bank of America](#)
[Location of Lot 2 Block 5 Apache Addition](#)

r. [23-266](#)

Resolution in connection with the Springs Hill CCN Transfer Project authorizing all appropriate action by the city manager, staff, attorneys, and consultants, in the negotiation, purchase and possible institution and prosecution of proceedings in eminent domain to acquire utility easements or rights of entry from lands held by various owners of land where water supply lines are required all within the City of Seguin or its extraterritorial jurisdiction, Guadalupe County, Texas; authorizing the city manager to execute easements for seventy identified Project properties in an amount not to exceed \$10,000,000.00; declaring each section of this Resolution to be severable one from the other in the event any section is determined to be invalid; and declaring an effective date - Andy Quittner, Interim City Attorney

Attachments: [Council Memorandum - Springs Hill CCN Transfer easement acquisition authori](#)
[Springs Hill CCN Transfer Project.I Resolution](#)
[Exhibit A - ACQUISITION ESTIMATES FOR CITY COUNCIL_05.26.2023](#)
[Exhibit B - 2023_05_31 Huber-Rudeloff Rd Alignment](#)
[Exhibit C - KH-SH46-Parcels \(1\)](#)
[Exhibit D - KH-CedarSt-Parcels \(3\)](#)

9. **Executive Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [15-225](#)

Deliberate and consider the purchase, exchange, lease or value of real property, in accordance with Section 551.072, of the Texas Government Code - Andrew Quittner, City Attorney

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 2nd day of June 2023 at 4:00 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.

