



To: Mayor Dodgen and Council Members
City Manager Steve Parker

From: Garrick Herbert, Assistant Fire Chief

Date: 08/27/2024

Re: Purchase of Fire Department Radios

The Fire Department was approved during the capital budget process to purchase twelve new handheld radios during FY 2024. The amount budgeted for this project is \$123,436.38.

The fire department last purchased handheld radios in 2016. The department did purchase additional radios at the time; however, we have outgrown that purchase. The purchase of these additional radios is to outfit the positions given to us over the last two years and plan for anticipated growth. It is also important to keep spare radios on hand for use when other radios are down for repair or for use during large-scale incidents where our staffing increases dramatically.

Handheld radios are the primary communication tool used in the fire service. These radios are used daily from routine EMS calls to working inside a structure fire. These radios can communicate with local, state, and even federal

Staff is recommending purchasing 12 additional radios and associated hardware from Motorola using a Texas Direct cooperative purchasing agreement. Purchases using the Texas Direct cooperative purchasing agreement comply with state bidding requirements and allow local governments volume discount pricing and an expedited procurement process. The total amount of the purchase is \$123,436.38. The vendor has included mounts and chargers for our apparatus which allows us the ability to charge radios on scene. Delivery time for the new radios is expected to be 20-26 weeks. Attached is the quote/proposal and specifications for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Garrick Herbert", written in a cursive style.

Garrick Herbert
Assistant Fire Chief