

Task	AD	MD	JJ	AK	AC	ML	DS		GB	Total Hours	Total Fees	
	Principal	Principal	Project Manager	Project Manager	Designer I	Designer I	Accounting	Clerical	Development			
Hourly Rate	\$275.0	\$275.0	\$165.0	\$165.0	\$110.0	\$110.0			\$159.25			
PHASE 4 - RFQ & RFP												
4.1 REQUEST FOR PROPOSALS (RFP)												
RFQ Kickoff Meeting w/ Core Team (CT) & Legal (L)												
Review RFQ/RFP Process & Schedule	1			1					20		\$ 3,625	
Nomination of Candidates for Selection Committee	1			1					1			
RFQ Advertising												
Draft Press Release	2								8		\$ 1,824	
Draft Developer list	1			1					8		\$ 1,714	
Draft Target Publications / Search Engine Platforms	2								2		\$ 869	
Review Advertising Draft Items (SC, CT & L)	2			2					2		\$ 1,199	
Issue Press Release to general public and target audience											\$ -	
RFQ Evaluation Matrix/Criteria												
Draft Evaluation Matrix/Criteria	4			8					8		\$ 3,694	
Review Comments (SC, CT & L)	1			2					1		\$ 764	
Final Draft	2			3					2		\$ 1,364	
Final Comments (SC, CT & L)	1			3					1		\$ 929	
Issue Final Document	1			3					1		\$ 929	
RFQ Document												
Draft Outline	4			40	46				1		\$ 12,919	
Outline Review (SC, CT & L)	2								2		\$ 869	
90 % Draft Document	16			8	20				30		\$ 12,698	
90% Draft Document Review (SC, CT & L)	2								2		\$ 869	
Final Draft Document	4			5	10				2		\$ 3,344	
Final Comments (SC, CT & L)	2								2		\$ 869	
Issue Final Document	1			3	5				1		\$ 1,479	
RFQ Issuance												
General Posting	1			2					1		\$ 764	
Select Search Engine Posting	1			2					1		\$ 764	
Target List - Email	3			2					3		\$ 1,633	
RFQ Administration												
Review questions and proposed responses (SC, CT & L)	6			8					16		\$ 5,518	
Submit Answers	8			40					16		\$ 11,348	
											\$ -	
RFQ Submissions, Evaluation & Selection												
Preliminary Team review of submitted qualifications (SC, CT & L)	4			4					8		\$ 3,034	
Individual Scoring (SC)	2			2					2		\$ 1,199	
Compile Evaluation Results	1			8					1		\$ 1,754	
Team review and discussion of results (SC,CT & L)	4			4					4		\$ 2,397	
Shortlist Selection (SC)	2			2					2		\$ 1,199	
											\$ 79,565	
4.2 REQUEST FOR PROPOSALS (RFP)												
RFP Kickoff Meeting w/ Core Team (CT) & Legal (L)												
Review of Shortlist Candidates	4			4					8		\$ 3,034	
Review RFP Process & Schedule	2			4					2		\$ 1,529	
											\$ -	
RFP Evaluation Matrix/Criteria												
Draft Evaluation Matrix	4			4					8		\$ 3,034	
Review Comments (SC, CT & L)	2			4					2		\$ 1,529	
Final Draft	4			4					4		\$ 2,397	
Final Comments (SC, CT & L)	2			4					2		\$ 1,529	
Issue Final Document	4			4					4		\$ 2,397	
RFP Document												
Draft Outline w/ Exhibits	8			8					4		\$ 4,157	
Outline Review (SC, CT & L)	2			4					2		\$ 1,529	
90 % Draft Document w/ Exhibits	8			8					30		\$ 8,298	
Draft ENR	8			4					30		\$ 7,638	
90% Draft Document Review (SC, CT & L)	2			4					2		\$ 1,529	
Final Draft Document w/ Exhibits	8			8					20		\$ 6,705	
Final Comments (SC, CT & L)	2			4					2		\$ 1,529	
RFP Administration												
Issue Final Document w/ Exhibits	2			4					2		\$ 1,529	
Questions and proposed responses (SC, CT & L)	8			8					8		\$ 4,794	
Address Questions											\$ -	
Site Tour	4			4					4		\$ 2,397	
RFP Submissions, Evaluation & Selection												
Preliminary Team review of submitted proposals (SC, CT & L)	8			8					16		\$ 6,068	
Individual Scoring (SC)	4			4					4		\$ 2,397	
Compile Evaluation Results	6			8					6		\$ 3,926	
Interviews (SC)	8			8					8		\$ 4,794	
Team review and discussion of results (SC, CT & L)	4			4					4		\$ 2,397	
Selection (SC)	1			1					1		\$ 599	
Contract Negotiations (MOU / ENA)												
TBD										-	\$ -	
Sub-total Phase 4 Hours	186	-	-	271	81	-	-	-	321	859		
Sub-total Phase 4 Fees	\$ 51,150	\$ -	\$ -	\$ 44,715	\$ 8,910	\$ -	\$ -	\$ -	\$ 51,119		\$ 155,894	
Total Project: Hours Fees												