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Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Melissa Reynolds, P.E., MPA, CFM, City Engineer

Through: Rick Cortes, Deputy City Manager

Subject: Resolution of the City Council of the City of Seguin, Texas authorizing a contract amendment to the professional services contract with BGE, Inc. for the Mays Creek Drainage Improvements Project (a GLO-MIT Grant); authorizing the City Manager to execute contract amendments with providers; and declaring an effective date.

Date: February 3, 2026

Historical Background

The City of Seguin was awarded a grant from the General Land Office for flood mitigation and infrastructure improvements in the amount of \$37,891,885.50. This grant is for construction of drainage improvements in the following four areas:

Walnut Branch
Mays Creek
North Heideke Street
North Guadalupe Street

In December 2021, the City of Seguin awarded contracts for engineering services to conduct the work associated with the above listed areas. Four engineering companies were selected to enter into contract negotiations. BGE, Inc. was granted award of the Mays Creek Drainage Project through a Professional Engineering Service Agreement with a not to exceed contract of \$564,193.15.

Contract Amendment #1 was authorized by City Council on February 6, 2024, for the additional engineering services required to accommodate appropriate drainage and roadway alignment, coordination with TxDOT, analysis of existing utility and roadway conditions. Contract Amendment #1 resulted in an increase of \$190,792.03.

Contract Amendment #2 was authorized in June 2024 for plat and field notes associated with City of Seguin property and others to establish area right-of-way and drainage easements.

Action Requested

Contract Amendment #3 is requested by BGE for additional engineering services relating to the proposed span arch bridge, utilizing a CONTECH structure which meets TxDOT bridge design standards.

Original Contract	\$564,193.15
Contract Amendment #1	\$190,792.03
Contract Amendment #2	\$17,530.00
Requested Contract Amendment #3	\$43,646.75
Total Contract Fee	\$816,161.93

Procurement Methodology & Funding Source

Funding for this project has been secured through bonds, GLO CDBG-MIT grants.

Staff Recommendation

Staff recommends the contract amendment to the BGE, Inc. professional services contract be authorized in the amount of \$43,646.75.

ATTACHMENTS

1. 2026.02.03 Resolution Mays Creek Contract Amendment
2. Mays Creek BGE Contract Amendment #3