

Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Melissa Reynolds, P.E., MPA, CFM, City Engineer

Through: Rick Cortes, Deputy City Manager

Subject: Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute Change Order Nos. 1 through 4 with EZ BEL Construction, LLC in the amount of \$206,867.50 for the Guadalupe Street GLO Drainage Project (a GLO CDBG-MIT Grant Project, Contract Number 22-085-008-D236); and declaring an effective date.

Date: September 16, 2025

Historical Background

The City of Seguin was awarded a grant from the General Land Office for flood mitigation and infrastructure improvements in the amount of \$37,891,885.50. This grant is for construction of drainage improvements in the following four areas:

Walnut Branch – Phase I awarded 11/19/24, Phase II awarded 1/7/25

Mays Creek – Phase I awarded 3/4/25, Phase II pending construction of Phase I.

North Heideke – awarded 12/17/24

North Guadalupe – awarded 3/18/25

In December 2021, City Council awarded project related engineering services to Pape-Dawson Engineers. City Council authorized award of construction to E-Z Bel Contractors, Inc. in March 2025. Construction has commenced for this project since May 2025.

Action Requested

A change order has been requested based on operational considerations for the water main tie-ins at 8th Street and San Antonio Street, alternate pavement sections, and construction methods relating to trench excavation protection.

Table 1. Change Order Summary

Change Order	Dollar Change (\$)	Time Change (Days)
Change Order 1	+\$53,080.00	+5
Change Order 2	+\$64,980.00	-10
Change Order 3	+\$34,807.50	N/A
Change Order 4	+\$54,000.00	+4
Total	+\$206,867.50	-1

Procurement Methodology & Funding Source

Funding for this change order is secured through bonds.

Staff Recommendation

Staff recommends the approval of this change order in the amount of \$206,867.50. The contract price with these approved change orders will be increased from \$10,807,704 to \$11,014,571.50.

ATTACHMENT

1. 2025.09.16 Resolution Guadalupe Street CO1
2. North Guadalupe Change Order Nos. 1 through 4

It's real.