



Parks & Recreation

To: Mayor and City Council Members
Doug Faseler, City Manager

From: Jack Jones, Director of Parks and Recreation

Through: Rick Cortes, Assistant City Manager

Date: August 4, 2015

Subject: **Proposed Parks and Recreation Department Fee Changes for the 2015/2016 fiscal year.**

In reviewing Parks and Recreation Department fees for the upcoming 2015/2016 fiscal year and with Park West almost completed, staff has identified the need to amend the fee schedule as part of the budget process. Park West includes three large athletic fields that could be rented out to the public for uses such as soccer and football depending on availability, type of use, field conditions, and seasonal maintenance. The large group pavilion and four small picnic shelters already fall under the existing fee schedule. Here are the proposed field rental fees:

Park West Athletic Fields:

(1) Use fee, per field, per day	\$100.00
(2) Use fee, per field, per hour	\$30.00
(3) Complex use fee (3 fields), first day	\$275.00
Second day	\$175.00
Third day	\$125.00
Deposit	\$250.00

Tournaments, leagues, select organizations/clubs, and public events are required to provide general liability insurance of at least \$1,000,000.00 (One Million Dollars) naming the City of Seguin as an additional insured. Police officer(s) may be required to work event at an additional cost.

City staff is working to develop a policy on field rentals at Park West as it is anticipated that there will be several requests for field usage from select soccer teams, adult soccer leagues, soccer tournaments, and tackle football. A departmental policy is needed to ensure that taxpayer investments in the athletic fields are protected from overuse. Staff does not want the athletic fields to be worn down by overuse causing soil compaction and expensive turf replacement.

Youth and adult league participation fees have not been adjusted since the 2008/2009 fiscal year. Here are the proposed participation fees:

Participation Fees:

(1) Youth league participation fee	\$5.00	\$7.00
(2) Adult league participation resident fee	\$6.00	\$8.00
(3) Adult league participation non-resident fee	\$7.00	\$9.00

On May 19, 2015, the City Council approved some changes to the City of Seguin Code of Ordinances for Parks and Recreation Chapter 74 Parks and Recreation Article III including that metal detecting on park property is not allowed unless a permit has been issued by the Parks and Recreation Department. Here is the proposed metal detecting fee:

Metal detecting fee, per day ...	\$10.00
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Staff recommends approval of proposed Parks and Recreation Department fee schedule changes for the 2015/2016 fiscal year as presented.